



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St. Gonsalo Garcia College of Arts and Commerce
• Name of the Head of the institution	Dr. Somnath Vibhute
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07767811134
• Mobile no	9422490705
• Registered e-mail	stgonsalogarciacollege@gmail.com
• Alternate e-mail	gonsalogarcia@yahoo.co.in
• Address	Behind Municipal Ground
• City/Town	Vasai
• State/UT	Maharashtra
• Pin Code	401202
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Saritha Kurien				
• Phone No.	9923157870				
• Alternate phone No.	07767811134				
• Mobile	07767811134				
• IQAC e-mail address	ggcollegeiqac@gmail.com				
• Alternate Email address	iqac@ggcollege.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ggcollege.ac.in/uploaded_files/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	76.80	2004	16/02/2024	15/02/2011
Cycle 2	B+	2.43	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			17/12/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NA	NA	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
5 College Certificate Add on courses were started during the year		
Green Audit of the college was completed		
Planning of online webinars for students and faculty		
Using G Suite effectively for conduct of online lectures, maintaining Learning Management System		
MOUs signed with Dhyas Foundation , Mentor Together		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Green Audit to be completed	Green Audit was completed during the year	
MOUs to be initiated with NGOs	MOUs were signed with Dhyas foundation and Mentor Together	
Organising webinars for students	Departments have organised webinars during the year	
Library capacity enhancement to be done	Library extension was completed and seating capacity was increased	
Add on courses to be introduced	5 add on courses were introduced by the college	

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Nil</td> <td>Nil</td> </tr> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2021-22</td> <td>12/12/2022</td> </tr> </table>		Year	Date of Submission	2021-22	12/12/2022
Year	Date of Submission				
2021-22	12/12/2022				
15. Multidisciplinary / interdisciplinary					
<p>Our college is a multidisciplinary college with programmers of Arts, Commerce and BSc IT at the UG and PG level . The programmes include B.Com, B.A., BSc.IT, BMS, BAF, BBI, M.Com (Accountancy) MCom (Management), M.A(Economics).M.A.(Rural Development) MSc. IT.. The college has a Ph.D Centre in the subject of Rural Development. Add on certificate courses introduced by the college offers a multidisciplinary approach as students from across programmes have enrolled for it.</p>					
16. Academic bank of credits (ABC):					
<p>University of Mumbai has not yet issued any guidelines to this effect. The college will follow the guidelines stated by the University of Mumbai as and when the modalities of the NEP policy is worked out by the University. At present it is not applicable.</p>					
17. Skill development:					
<ul style="list-style-type: none"> The college helps learners go beyond the curriculum, by involving them in the functioning of various committees. This participatory approach helps them learn various skills like leadership, planning, coordinating, communication, interpersonal skills, language skills, Online Webinars were organised in the first part of the academic year. In the later part of the academic year as the COVID restrictions were relaxed and offline functioning began, the college organised offline activities . Cultural committee organised Christmas celebrations for the students in the 					

month of December also. Sports committee organised inter class sports events. Departments of History, Rural Development, NSS, NCC, DLLE, Hindi, Marathi, English, Commerce, Bsc IT, Economics, Library, Psychology all have organised programmes with the support and coordination of the students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The faculty integrates Indian Knowledge system through bilingual teaching -Hindi, Marathi along with English. As students are from vernacular medium which facilitates the learning process. Subjects like Foundation course, Sociology, literature- Hindi, English, Marathi, History, The college has a local NPTEL chapter where various courses are offered to interested students. The knowledge resource centre, also has DELNET AND NLIST that gives learners access to open courseware, online courses through the library website which enable them to upskill them and become job worthy.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college implements outcome based education is implemented through the framing of Programme Outcomes, Course Outcomes have been developed by different departments and faculties for their concerned courses. CO mapping is done after every semester to enable faculties judge attainment levels of the students. Periodic tests are taken by the faculty after completion of topics and modules to ascertain the level of understanding. Formative assessments are also taken for the students by the faculty as a remedial action to strengthen their understanding of the topic learnt.

20. Distance education/online education:

The college provided distance learning in the year 2020-21 and 2021-22 during the COVID-19 pandemic. Offering Distance education is not offered in affiliated colleges. However, University of Mumbai has distance education (IDOL) programmes for those who wish to learn while doing jobs.

Extended Profile

1. Programme

1.1 384

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **3892**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **0**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1213**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **37**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **46**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	384
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3892
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1213
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	37
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	46
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	46
Total number of Classrooms and Seminar halls	
4.2	1,26,88,582/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	122
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college has a well established mechanism for completion of curriculum -
- The college follows the curriculum planned and designed by the University of Mumbai which is followed by the institution.
- The academic calendar is prepared and adhered to and which is also uploaded on the website for various stakeholders . The HODs take departmental meetings to distribute and prepare the work load allotment table. A comprehensive timetable is prepared by the timetable committee for aided and self finance section..For the conduct of online lectures the college GSuite (google meet)platform.was effectively used . Institutional email Ids were created for the first year students.Google classrooms were created course wise by faculties.Classwise whatsapp groups were also created by the mentors for communication with students.
- The Principal holds meetngs with all the head of the

departments. The HODs plan the activities to be organised semester wise. Regular online lectures were conducted, study material was uploaded in the google classroom., periodic tests were conducted .Online lectures were recorded by faculties which helped as study material for students.

- The college continued with an interactive work from home (WFH) google sheet. Individual teaching plans were prepared by faculty , based on the course outcomes..The teaching plan were analysed at the end of the semester and deviation, if any, was compensated by extra lectures, giving of notes etc. At the end of the year the faculty analyse the result , which helps in finding the differently abled , slow and fast learners .for taking necessary action

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/u/2/folders/1F8yR8hsRIeXOsPdSlpIaJXAlHU8GBByBs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The institute is affiliated with the University of Mumbai and adheres to the academic calendar laid down by the university.
- The academic calendar for the year is prepared for the year based on proposed programmes to be organised by different departments of the college.
- The academic calendar is displayed on the website of the college too. The proposed programmes are discussed and planned in departmental meetings, which is submitted to the Principal before the close of the academic term.
- The exam dates are prepared based on the term dates announced by the University of Mumbai . The proposed dates of the internal examination are put up by the Examination department on the college website . Mentors circulate the same through their class whatsapp groups for faster communication. The dates for external examination are declared by the University which was conveyed to students through class whatsapp groups and the college website.
- Additional examination and ATKT examination dates are also decided according to university norms.
- The college has a Google institutional domain . Mentors have

created google classrooms for various courses , for systematic conduct of online lectures. The faculty posts study materials to support the teaching learning process. Periodic tests are also conducted by the faculty to assess the progress of the students. Page

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.ggcollege.ac.in/uploaded_files/New_Academic_Calender_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

231

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The college follows the syllabus prescribed by the University of Mumbai. The university has incorporated in various programmes like FYBMS, SYBMS, TYBMS, SYBBI, TYBBI, FYBAF, SYBAF, FYBCOM, SYBCOM, TYBCOM, FYBA, SYBA, TYBA, TYBSC IT courses that integrates issues like professional ethics, gender, human values, environment and sustainability.

Inclusion of these crosscutting issues help the learners to be sensitive, responsible human beings towards their work and society

- The College has specialised committees which address cross-cutting issues across sections of society, like National Service Scheme (NSS), Department of LifeLong Learning (DLLE), Women's Development Cell (WDC) and Nature Club, which organizes activities for the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1091

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1481

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

254

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The college is a catholic minority college affiliated to the University of Mumbai. It follows the prescribed norms of the University. Merit lists are put up according to the percentages scored by students at the 12th standard. The students are enrolled in divisions alphabetically. The slow and advanced learners therefore are mixed in the classes.
- Faculty members through interactions ,discussions, tutorials and tests in the classrooms are able to gauge the learning levels of the students. Faculty members give guidance to the slow learners by providing lecture notes, special guidance to those who are unable to understand topics and concepts. Remedial coaching is offered in courses like Mathematics and Statistics .
- Advanced learners are given career guidance about career opportunities, advised to do add on courses through the online portals of Swayam to acquire more skills. Career guidance lectures are arranged for students. Mentors are assigned to all the under graduate classes. They interact with slow mentees helping them to cope with studies by coordinating with the subject teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3892	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college being affiliated to the University of Mumbai follows the prescribed syllabi of the University.
- In the course of Foundation Course in all the programmes like Bachelor in Commerce, Bachelor of Arts, Bachelor in Banking and Insurance, Bachelor of Management Studies, Bachelor in Accounting and Finance students undertake project work on various current issues.
- In courses like English, Hindi, Marathi, Sociology, History, Economics, Rural Development the students undertake projects as per prescribed syllabus at the third year level. In the course of rural development the students have field visits to Krishi Vigyan Kendra, Co operative societies, self help groups etc which enable students at undergraduate and post graduate levels to have experiential and participative learning thereby helping them to become entrepreneurs and start business of their own.
- Students in Bachelor in Banking and Insurance, Bachelor of Management Studies, Bachelor in Accounting and Finance, Masters in commerce undertake projects in their third year on topics from their syllabus which sensitize them to current trends in the corporate, banking, marketing, Insurance, taxation.
- Visits could not be conducted due to COVID-19 restrictions.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Teachers are using ICT-enabled tools for effective teaching and learning. The regular use of e-resources enriches the learner and also makes the teaching-learning process interesting and interactive.
- 1. Faculty members are technology savvy in IT at their personal level.
- 2. During presentations, teachers utilize appropriate links to show live videos of demonstrations and procedures.
- 3. Assignments, Projects, Notes etc are shared via Google Classroom
- 4. Students and faculty members utilize e-reference books and journals available in the library. The institute subscribes to online databases in order to facilitate students and teachers to access these e-resources.
- 5. Online Public Access Catalogue (OPAC) is provided to the users on the intranet site . Students are using the OPAC extensively for searching the required books and journal articles.

E Resources and Techniques used -

1. Databases - NLIST , DELNET
2. EBooks
3. ELibraries
4. EJournals
5. Google Forms
6. Google Classrooms
7. Powerpoint Presentations
8. SWAYAM Portal
9. Google Meet for meetings
10. You tube

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

426

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college follows the CBCS system.
- Exam Time tables are prepared as per the academic calendar.
- Students are notified about exam timetables by displaying notice on students' notice boards, college Website and also it is circulated through students' official WhatsApp groups well in advance.
- Seating arrangements are prepared by examination committee along with a supervision duty chart of teachers.
- Exams are conducted in a well-planned manner as per University norms with strict discipline.
- During Online Examinations stringent proctoring was practiced through online supervision.
- Faculty took periodic tests through Google forms after completion of modules, which enabled them to assess the extent of learning among the students. Formative assessment is also done by the mentors. Learning material was uploaded

into the respective course google classrroms. Topics not understood well were redone by the faculty to support the students.

- Self Finance courses have an internal assessment of 20marks internal test and 5 marks are for attendance and class participation..
- IT has been suitably integrated into the exam process. After evaluation, all mark sheets are collected.. Mastersoft Exam Module Software assists in smooth result finalisation process..
-

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- There were no major grievances from learners other than absenteeism due to medical or technical reasons.
- The departments used a common mechanism for approaching these problems through official Whatsapp groups .
- Internal exam attendance lists were evaluated and absent students were contacted by concerned subject teachers to know the reason behind absenteeism and documents were maintained for the same.
- With the permission of the Principal, Re-internals were conducted for absent students as per University of Mumbai guidelines.
-

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Program Outcomes, Program Specific Outcomes and Course Outcomes of all programmes offered by the institution are

stated and displayed on website of the institution.

- The main purpose of uploading it on the website of the institution is to inform all students, teachers, and other stake holders about the same.
- The concerned subject teachers also inform and discuss the Course Outcomes of their respective subjects with the students. Course Outcomes of all courses are also mentioned on respective syllabus copy of each subject or course.
- The Institution is affiliated to University of Mumbai and all the syllabus of respective courses are available on the website of University of Mumbai.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- To assess the level of attainment of Outcomes, the institution has the practice to analyse the results of all the courses.
- Detailed analysis of results not only helps in understanding the level of attainment of outcomes but also in implementing strategies to improve the same.
- Regular Department meetings, Heads of Departments and coordinators meetings are conducted to review the attainment and achievement of all outcomes.
- POs, PSOs Cos, are aligned and a suitable examination pattern is framed for achieving the expected outcomes. The subject teachers ensure that the expected Course Outcomes are covered while setting the question papers.
- Heads of all departments and coordinators review the question papers and ensure that proper weightage is given to the Course Outcomes.
- The same is also monitored through Cluster colleges meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaos&ItemID=ea

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1142

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.40

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- To fosteran eco-system of innovation and a catalyst for sustainable overall development for faculties and learners,

the institution has formed many Committees, Forums and organizes programmes to achieve this aim.

- The institution organises seminars yearly through various departments that helps in cross-fertilisation of ideas from various facets of society.
- The Research Committee encourages Research culture among learners and faculties by encouraging teachers to participate in conferences , research paper writing etc .
- Student participation in Avishkar organised by the University of Mumbai under the guidance of mentors fosters the spirit of research amongst learners.
- The Institution provides financial assistance to students and teachers for Research projects.
- Department of Life Long Extension (DLLE) through its Annapoorna Yojana helps the learners and encourage students to put up food stalls which helps them to generate income.
- Teachers' share and transfer knowledge to all the stakeholders through various forums.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****01**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****03**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- While switching from online to offline mode, counselling and

webinars were conducted to sensitize students about importance of face-to-face learning.

- The college arranged a free vaccination campaign with the help of Vasai Virar Municipality. Special care was taken to boost the morale of students and instil confidence.
- We encouraged students to do small entrepreneurial activities through DLLE at college-level festivals and conducted a session on Intellectual Property Rights (IPR) for budding entrepreneurs.
- Blood donation camp was organised for collecting blood units in association with J.J.Mahanagar Blood Bank to serve the society .
- Voters registration drive was organised in association with the Office of the Tahasildar and Executive Magistrate for students to make them responsible citizens and participate in the electoral process.

File Description	Documents
Paste link for additional information	https://www.ggcollege.ac.in/NAAC/3.4.3_all_ext_2021-22.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has two buildings -
- Building A with 24 class rooms and Building B with 18 classrooms where the various programmes are taught. The institution has infrastructure to conduct co curricular and extracurricular activities for its students.
- Building No. 1 Total builtup area: 4140 sqmt.
- Students are made available to 36 classrooms out of 40 rooms in the Main building of the college and 12 classrooms in the new building. 26 classrooms are ICT enabled with projectors and white boards installed in the classrooms. In the new

building 5 classrooms are enabled with projectors.

- There are two computer laboratories in the college. These two laboratories have 75 computers and are LAN and WIFI (with the bandwidth of 100 mbps main building 50 mbps new building) connected.
- A dedicated audio-visual air conditioned conference hall is created on the second floor of the main building with the seating capacity of 200 people and open auditorium.
- There is a dedicated gymnasium
- The college provides Cafeteria

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ea&ItemID=gm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- For cultural activities the college has an open auditorium and a permanent stage, in the main building, new building and the ground, devoted for various cultural programmes and competitions.
- It has Library, Gymkhana, Canteen, Sports ground, basket ball court, parking areas, well maintained garden,, rifle shooting range
- A well equipped gymkhana with equipments for indoor and outdoor games
- Large football ground ,volley ball court, throw ball court, Kabaddi court, Kho Kho court is present to conduct sports activities.
- Athletic and throw events are also conducted on the ground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10637078

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is fully automated.
- Books are cataloged and classified according to the Dewey

Decimal Classification (DDC) scheme.

- The library has an adequate collection of reference sources and journals. Approximately around 1500 books are added to the collection every year.
- Books available for circulation are listed in OPAC(Online Public Access Catalog). The OPAC is available in the campus through a Local Area Network. Wi-Fi facility of 100 Mbps is made available in the library to enhance the accessibility of information. The Web-OPAC facility is available through the college's library website. Link:
<https://sites.google.com/ggcollege.in/krc/search/opac> The library provides print and electronic resources for all academic related activities of the students and staff.
- The library is a member of N-LIST and DELNET which provides remote access to the e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sites.google.com/ggcollege.in/krc/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

148484

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3731

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.
- The staff and students have access to computers and the internet.
- The college frequently updates its IT facilities. The computer laboratory has been upgraded frequently in the last few years. The number of computers have increased as the computer laboratories too.
- The college hosts two computer laboratories now, with around 75 computers the laboratories serves the maximum students possible in the college.
- The library provides computers for the students to read online, giving access to online books and journals through Nflibnet and Nlist. The bandwidth of the internet has been increased to 100 mbps in the last five years. The main

building provides the bandwidth of 100 mbps and the new building provides the bandwidth of 50 mbps.

The college provides 04 computers, 3 printers and 1 reprographic machines to the examination section.

The administration office is provided with 7 computers, 4 printers and a reprographic machine for its daily operations.

The library is equipped with 06 computers.

Academic Year - 2021-2022 Expenditure on computers

Rs. 49,854/- Expenditure on Soft ware -

Rs. 2,36,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,56,393

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college maintains its physical facilities through annual maintenance contracts.
- To maintain cleanliness and hygiene adequate number of dustbins are provided in every classroom as well as in the open space on the campus.
- The gymkhana needs are taken care of by the sports instructor with the supporting staff of the college.
- The sports committee formed at the beginning of the year (usually for a term of three years) chalk out annual sports programmes .
- . The cultural committee plans individual and group activities and select participants to represent the college for university events.
- The library has a full time librarian and dedicated staff and space to meet the needs of the students. The library has shifted to a spacious area in the new building facility inaugurated on January 2019 .
- There is a library committee represented by departmental heads and in charges who recommend the needs of the departments and faculties.
- Computer labs are maintained through annual maintenance contracts to outside agencies. Lab attendants take care of the cleaning and needs of the computer lab.
- Projectors installed in classrooms are maintained through annual maintenance contracts. Classrooms are maintained

through regular cleaning by the college support staff .

- For the cleaning of washrooms and upkeep of grounds a support staff is specially appointed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

367

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

367

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

369

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

369

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

86

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

249

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Student Council is formed based on norms of University of Mumbai. Students who have performed well academically are nominated as class representatives from various faculties. Student representatives are also nominated from Cultural, Sports, NSS, NCC, DLLE.
- This helps in bringing about a balanced approach to the activities organised by the college and serve as the backbone of these activities.
- The General Secretary is elected from amongst these student representatives. Departmental activities such as competitions, organising talks, seminars etc are organised with the involvement and representation of students who play a very active role in planning and execution of the programme.
- From planning and executing National Day celebrations to organizing activities for the students, the Council is an important component of student life in college Class and Association representatives provide further student representation for instance, Economic Forum, Commerce Forum, History Association, Marathi Vangmay Mandal, Wallpapers ,Rural Development Students also play a vital role in various institute-level committees like the College Women Development Cell , Internal Committee, Anti-Ragging Committee, Library , Sports and Gymkhana, NCC appointments are given to Cadets like SUO, JUO, SGT,SDM,SQMD,LCPL,CPL who meet the NCC officer and plan various training and social service programmes.
- NSS student leaders , DLLE group leaders,Cultural event leaders help the incharges in planning and organising events thus givingthem exposure to inculcatein them managerial

skills and leadership skills , personality development .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1250

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a registered Alumni Association .Alumni meet informally in college to honor their teachers and to relive their college days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Roman Catholic Church of Our Lady Of Grace, Trust Papdy-Bassein has established St. Gonsalo Garcia College of Arts & Commerce in the year 1984. The college is a co-education Christian minority aided institution. The college is functioning under the Headship of Rt. Rev. Arch. Bishop Felix Machado, the Diocesan Bishop of Vasai Diocese. It is locally managed by Rev. Fr. John Fargose, Manager (Sole Trustee) and Fr. Rajesh Lopes as the Administrator, Mr. Richard Vaz as the officer on Special duty along with the Principal, Vice-Principal and registrar of the institution .

Mission Statement

Swaprakashen Dippyatham - Let thy light shine

The Mission statement brings the fact that the light in each individuals involved with the institution must shine. The Institution provides facilities to all those individuals involved in the institution to bring out the light that is in them which the creator has provided to them. Every one in the institution is provided the opportunity to bring the light or truth in them before others so that others who are involved with them will also be blessed. This is the significant truth that the institution hold through its mission statement.

Vision: OurVision

To provide the rural youth higher education aimed at academic excellence coupled with over all character formation through moral ethical and spiritual values inculcating the spirit of research and discovery,

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/1477059_6.1.1..pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Gonsalo Garcia College actively promotes decentralization in all its academic and administrative activities by delegating responsibility to various committees. These committees are responsible for monitoring, planning, and executing the smooth functioning of the institution, ensuring that decision-making authority and responsibility are distributed effectively throughout the organization.

Administrative Decentralisation

In 1984, the Roman Catholic Church of Our Lady Of Grace, Trust Papdy- Bassein established St. Gonsalo Garcia College of Arts & Commerce as a co-education Christian minority aided institution. The college operates under the leadership of Rt. Rev. Arch. Bishop Felix Machado, the Diocesan Bishop of Vasai Diocese, and is locally managed by Rev. Fr. John Fargose, the Manager (Sole Trustee), Fr. Rajesh Lopes as the Administrator, and Mr. Richard Vaz as the officer on Special duty. Additionally, the institution is led by the Principal, Vice-Principal, and Registrar.

Management Committee: The Management Committee of St. Gonsalo Garcia College comprises of Dr. Somanath Vibute as the Principal, Fr. Rajesh Lopes as the Administrator, Richard Vaz as the OSD of the College, Prof. Saritha Kurien as the Vice-Principal, and Mrs. Vimalla Rebello as the Registrar. The committee convenes once a quarter to evaluate institutional activities, discuss and make decisions, finalize the five-year and yearly plan, and implement decisions made by the Manager and College Development Committee.....

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/373320_Effective_leadership.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has developed a strategic plan for five years with effect from 2021-2022 Academic Year. The IQAC has brought out strategic plan emphasizing seven areas.

Thrust Areas: Develop and uplift facilities

1. Expanding Sports facilities

2. Expanding Academic Programs

3. Expanding Audit to new areas

4. Raise fund to support Academic and training faculties and staff.

5. Modernisation of College Library

6. Measuring Success

7. Building diverse and inclusive teaching and learning experience

Yearwise strategic plan was developed for the execution of the above. They are:

IQAC along with the college management take the necessary steps to implement the above plan during 21-22 Academic year:

I. Expanding Sports Facilities

1. Ground development - Levelling of ground

2. Construction of Volleyball ground

3. Redesign indoor Shooting range**4. Canteen to be made functional in the new building****Action Taken -**

In ground development the ground cleaning and levelling of ground has begun on the football ground. The volley ball ground development has begun with digging and stone filling. Redesign of indoor shooting range is pending for action. Canteen has become functional. Tenders were called for and the contract for the year was given to Mahila Madal Vasai for operations.

5. Host intercollegiate cultural, sports and other cocurricular activities.**Action Taken -**

Sports and College activities at the college level was organised. This year University sports and cultural were not allotted to the college.....

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ggcollege.ac.in/uploaded_files/5_Year_Plan_Brochure.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Gonsalo Garcia College of Arts and Commerce, an educational institution it operates achieve its vision statement which runs as follows: To provide the rural youth higher education aimed at academic excellence coupled with overall character formation through moral ethical and spiritual values inculcating the spirit of research and discovery, to orient in skills, to ensure employment and self-sufficiency through various courses to enhance essential human resource development for the overall improvement of life which lead to nation building. Since 1889 the Roman Catholic Church of Our Lady Of Grace, Papdy- Bassein has been involved to cater to the educational needs of the Catholic community. In 1984

the St. Gonsalo Garcia College of Arts and Commerce saw the light of existence. The college was blessed by then pope John Paul - II on 9th Feb 1986. The college has a reputable position in Vasai and Maharashtra. The garciates are in every walk of life and every place in this world. They were moulded with a mission t tement "S p k en ippy t m" me n 'Let t y lig t S ine'

<https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=mq&ItemID=g>

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/1477059_6.1.1..pdf
Link to Organogram of the institution webpage	https://ggcollege.ac.in/uploaded_files/Organisation_for_web.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Gonsalo Garcia College of Arts & Commerce is dedicated to supporting the career development and welfare of its valued teaching and non-teaching staff. To ensure that its faculty

members receive due recognition for their hard work and dedication, the college has effectively implemented the filling of appraisal forms through the Performance Based Appraisal System (PBAS). As a result of this, eligible teachers have been granted promotions after undergoing the necessary university procedures.

Moreover, the college recognizes the importance of employee welfare and has instituted welfare schemes for both its teaching and non-teaching faculties. The college has made arrangements for availing all government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, and Permission to attend Faculty Development Programmes such as Orientation programmes and Refresher courses, short term courses, etc.

The college has also taken various initiatives to promote continuous learning and skill development among its faculty members. The college has registered as a Swayam Chapter, and teachers have completed Swayam courses. The college is also registered under Coursera, and many staff have taken advantage of these courses to help in their career development. This has been highly appreciated by the faculty members, as it has helped them enhance their knowledge and skills.

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/748401_Staff_Welfare-_2021-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College collects PBAS from teachers every year. Non teaching faculties fill up appraisal forms.
- Non teaching staff fill their appraisal forms every year. Teachers evaluation forms are filled by students .
- HODs take appropriate measures
- Suggestions are given to improve.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external audit from time-to-time. The internal audit is done by the auditors appointed by the Management. The College prepares the budget well in advance. Under the autonomy the college formed Finance Committee. The financial matters are discussed in Finance Committee and necessary sanctions are sought from Governing Body wherever needed. The Books of Accounts are maintained as per the rules, regulations given by the government as well as internal auditors. The compliance of the recommendations given by internal auditors is done appropriately. External Audits such as Joint Director of Higher Education, Senior

Auditor of Government of Maharashtra and Accountant General of India of Central Government are conducted from time-to-time as per their respective guidelines. The queries and suggestions given by them are fulfilled and No Objection Certificate is obtained from them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

35,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Committees such as Internal Quality Assurance Cell (IQAC) suggest the areas where funds are needed to be raised for enhancing the academic and physical infrastructure. The Principal discusses these suggestions and recommendations with the administrative team and all the stakeholders. The funds are provided to different departments and committees such as Cultural Committee, Sports Committee, and Library Development Committee etc for conducting various curricular, cocurricular and extra-curricular activities.

College is entitled for UGC grants. The Committee formed by College looks in to the matter of UGC grants. Funds are mobilized through anMobilization of funds is executed through stipulated process of budgeting, allocating the funds after discussing in

Finance Committee and Governing Body. The budget is finalized in the meetings of College Development Committee and optimal utilization of the resources is ensured. The financial audit is done regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- the IQAC under the guidance of the Principal gave orientation to the teachers about designing various value-added courses. While designing these courses and preparing the curriculum the thrust was given on giving employment related and entrepreneurial skills. Accordingly, twentyone Value-added and Ten Certificate Courses were successfully conducted.
- During Lockdown the IQAC conducted sessions for teachers in order to give training and orientation about use of ICT tools for online teaching-learning process. The teachers were trained for using the Google Classroom effectively. The teachers made use of PowerPoint Presentations while conducting Online lectures. Students were also given study material through Google Classroom. The IQAC asked teachers to save this study material on their Personal Computers, laptops and Google Drive to be made available to the students, whenever needed.
- In the year 2021-2022, the college transitioned from a static to dynamic website design, empowering each department and section to manage their web pages independently. The Accreditation Data Management System (ADMS) was also implemented, streamlining the preparation of AQAR and enabling teachers to input their activities in relevant categories. The introduction of a student diary in the system allows students to access their admission status, outstanding fees, attendance records, and examination results. The college also registered for Swayam Chapter and Coursera to encourage staff and students to pursue courses from different universities. The switch to Mastersoft for preparing student results and statements has further

enhanced the student experience.

File Description	Documents
Paste link for additional information	https://www.ggcollege.ac.in/NAAC/2591050_I_OAC_Final_report.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The feedback and students satisfaction survey is collected and analyzed and communicated through formal and informal manner to the teachers as well as the same is discussed at IQAC and CDC meetings (Concerned bodies)
- Writing Practice: It was found that students need to give the writing practice when College started in offline mode. In online teaching-learning mode students rarely wrote the descriptive answers as examinations were held in Multiple Choice Questions (MCQs) format. Hence, it was decided to give extensive practice of writing to students. Accordingly beginning was made from First Year classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ce&ItemID=cacmm
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Placards of successful Indian women were displayed in the auditorium to encourage students about these women achievers. The WDC organised a legal awareness program on 8th March 2021 to create awareness regarding laws related to women and responsibility of stakeholders to follow the law. Justice A. U. Kadam was the chief guest. The college has provided two girls common rooms in both the buildings with attached washrooms, sanitary napkin vending machine with incinerator fitted inside the room. cleaning of these rooms is undertaken everyday. liquid soap for hand wash, towels, mirrors, etc are provided in the girls common room. A bed is provided if girl students want to take some rest. The girl's common rooms are provided with suggestion boxes and a police helpline number. We at St. Gonsalo Garcia College of Arts and Commerce encourages gender equality and tries to provide equal opportunities to both boys and girls to excel in the field chosen by them

File Description	Documents
Annual gender sensitization action plan	https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ie&ItemID=me
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ggcollege.ac.in/uploaded_files/Safety And Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Landscape initiatives.

Landscaping initiatives are a great way build awareness around the environment. The landscape of trees and plants provided 3500 plus students and staff with a clean and cool air and is soothing environment. Green cover of st. Gonsalo Garcia college is also a home to number of plants, animals, birds and butterflies across at least 24 species, creating a campus rich in biodiversity.

Clean air Initiatives

The entry of automobiles inside the campus is restricted to discourage the use of private vehicles. Over campus is also located in a coastal strip ofKonkan. The abundant natural landscape not only cleans the air on campus but also an extension of the green lungs of the city.

Smoking free campus.

The college prohibits smoking and the use of other tobacco products. Smoking and use of tobacco in and around the campus is strictly prohibited. The College Committee ensures enforcement of the anti smoking policy.

Renewable sources of energy.

College is dedicated to minimise and sustainably managing its use of electricity. The college believes in reducing the consumption of electricity produced by non-renewable resources by switching to a clean energy source like solar energy for purposes like light lighting the campus.

Water conservation through rainwater harvesting system

College has installed the rainwater harvesting mechanism in this effort to replenish the groundwater table by practising rainwater harvesting.

The college has adopted the 3R concept (reduce, reuse and recycle) to mitigate the quantity of waste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage

A. Any 4 or all of the above

including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutions foster an inclusive environment by promoting tolerance, harmony, and appreciation for diverse cultural, regional, linguistic, communal, socioeconomic, and other differences. They achieve this through multifaceted efforts, including awareness campaigns, cultural celebrations, and educational programs that highlight the value of diversity. By implementing policies that prevent discrimination and encourage respectful dialogue, institutions create safe spaces for open discussions about differences. Collaboration with local communities and organizations allows institutions to tailor initiatives to specific needs. Providing language services, accessibility accommodations, and support for marginalized groups ensures equitable participation. Employee training on cultural competency and bias awareness enhances understanding among staff. By integrating diverse perspectives into curricula, institutions validate and celebrate various identities, fostering a sense of belonging. Inclusive environments are characterized by respectful communication, fair representation, and equal access to opportunities, nurturing a society where differences are not merely tolerated, but embraced as enriching assets.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and stake holders of our college to their constitutional obligations involves imparting a comprehensive understanding of core values, rights, duties, and responsibilities as citizens. This educational process helps students become informed, engaged, and active participants in society.

Through workshops, seminars, and educational modules, the college convey the significance of democratic principles such as freedom, equality, and justice. The seminar and workshop were conducted to explain the fundamental rights granted by the constitution, including freedom of speech, religion, and education, as well as the responsibilities that come with these rights.

Incorporating constitutional studies into curricula ensures that students comprehend the legal and ethical framework that underpins their rights and obligations. Mock trials, debates, and discussions about real-life cases foster critical thinking about legal and moral dilemmas.

Institutions also organize interactive sessions with legal experts, human rights activists, and government officials to provide practical insights into constitutional principles. This exposure enhances awareness of how citizens can contribute to a just and inclusive society.

By promoting awareness of constitutional obligations, institutions empower students to be active, responsible citizens who respect rights, uphold duties, and contribute positively to the nation's progress. This sensitization serves as a foundation for a harmonious and rights-respecting community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions play a crucial role in organizing and celebrating both national and international commemorative days, events, and festivals. These occasions hold significant cultural, social, and educational value, contributing to a vibrant and inclusive community.

By organizing events to mark national holidays, institutions foster a sense of patriotism and unity among their members. Ceremonies, flag hoisting, and discussions about the historical

significance of these days create a deeper connection to the country's heritage.

Participation in international observances allows institutions to address global challenges and promote awareness. Through workshops, seminars, and awareness campaigns, institutions engage participants in discussions about pressing issues such as gender equality, climate change, and human rights.

Cultural festivals organized by institutions provide a platform to celebrate diversity and showcase different cultural traditions, languages, and cuisines. These events promote cross-cultural understanding and respect among the institution's members.

Educational initiatives during commemorative days enhance participants' knowledge on subjects like health, literacy, and environmental conservation. Workshops and talks by experts encourage meaningful dialogue and empower individuals to take positive actions.

Institutions often collaborate with community organizations, experts, and artists to amplify the impact of these events. By embracing a holistic approach, institutions create well-rounded experiences that inspire reflection, engagement, and a sense of belonging among attendees.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

https://www.ggcollege.ac.in/uploaded_files/BEST_PRACTICE_20-21.pdf

File Description	Documents
Best practices in the Institutional website	https://www.ggcollege.ac.in/uploaded_files/BEST_PRACTICE_20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The department of rural development is a vibrant department always engaged in training based practical projects. The college decided in the year 2018 to allocate a separate piece of land to the department of rural development for the project titled 'MY FARM... MY PRODUCE'. After due diligence the project incharge Dr. Arun Mali, HoD of the rural development department prepared a plan to plant local species of banana and papaya which needs to be conserved.

The distinctiveness of the project is that it teaches students the ways of farming and using the knowledge of curriculum or textbooks. It respects the labour put in the project which is missing from other streams of learning. Students learn many values from this project, some of them are mentioned below. 1. Planning of activity considering the future 2. procurement of seeds/seedlings and other inputs such as cow dung. 3. Teamwork spirit and help to each other 4. Selling strategy of the produce thereby understanding the market for agro products 5. Work is worship and dignity of labour.

. My farm My Produce shows our learners the path of Gramodaya preached by Vinoba Bhave and Mahatma Gandhi. Development of a village is a key to the development of India. This thought is nurtured in the young minds of our students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college has a well established mechanism for completion of curriculum -
- The college follows the curriculum planned and designed by the University of Mumbai which is followed by the institution.
- The academic calendar is prepared and adhered to and which is also uploaded on the website for various stakeholders . The HODs take departmental meetings to distribute and prepare the work load allotment table. A comprehensive timetable is prepared by the timetable committee for aided and self finance section..For the conduct of online lectures the college GSuite (google meet)platform.was effectively used . Institutional email Ids were created for the first year students.Google classrooms were created course wise by faculties.Classwise whatsapp groups were also created by the mentors for communication with students.
- The Principal holds meetngs with all the head of the departments. The HODs plan the activities to be organised semester wise. Regular online lectures were conducted, study material was uploaded in the google classroom., periodic tests were conducted .Online lectures were recorded by faculties which helped as study material for students.
- The college continued with an interactive work from home (WFH) google sheet.Individual teaching plans were prepared by faculty , based on the course outcomes..The teaching plan were analysed at the end of the semester and deviation, if any, was compensated by extra lectures, giving of notes etc. At the end of the year the faculty analyse the result , which helps in finding the differently abled , slow and fast learners .for taking necessary action

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/u/2/folders/1F8yR8hsRIeXOsPdSlpIaJXAlHU8GBByBs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The institute is affiliated with the University of Mumbai and adheres to the academic calendar laid down by the university.
- The academic calendar for the year is prepared for the year based on proposed programmes to be organised by different departments of the college.
- The academic calendar is displayed on the website of the college too. The proposed programmes are discussed and planned in departmental meetings, which is submitted to the Principal before the close of the academic term.
- The exam dates are prepared based on the term dates announced by the University of Mumbai. The proposed dates of the internal examination are put up by the Examination department on the college website. Mentors circulate the same through their class whatsapp groups for faster communication. The dates for external examination are declared by the University which was conveyed to students through class whatsapp groups and the college website.
- Additional examination and ATKT examination dates are also decided according to university norms.
- The college has a Google institutional domain. Mentors have created google classrooms for various courses, for systematic conduct of online lectures. The faculty posts study materials to support the teaching learning process. Periodic tests are also conducted by the faculty to assess the progress of the students. Page

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.ggcollege.ac.in/uploaded_files/New_Academic_Calendar_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
11									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
5									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

231

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The college follows the syllabus prescribed by the University of Mumbai. The university has incorporated in various programmes like FYBMS, SYBMS, TYBMS, SYBBI, TYBBI, FYBAF, SYBAF, FYBCOM, SYBCOM, TYBCOM, FYBA, SYBA, TYBA, TYBSC IT courses that integrates issues like professional ethics, gender, human values, environment and sustainability. Inclusion of these crosscutting issues help the learners to be sensitive, responsible human beings towards their work and society
- The College has specialised committees which address cross-cutting issues across sections of society, like National Service Scheme (NSS), Department of Life Long Learning (DLLE), Women's Development Cell (WDC) and Nature Club, which organizes activities for the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1091

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	C. Any 2 of the above
---	-----------------------

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1481

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

254

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The college is a catholic minority college affiliated to the University of Mumbai. It follows the prescribed norms of the University. Merit lists are put up according to the percentages scored by students at the 12th standard. The students are enrolled in divisions alphabetically. The slow and advanced learners therefore are mixed in the classes.
- Faculty members through interactions ,discussions, tutorials and tests in the classrooms are able to gauge the learning levels of the students. Faculty members give guidance to the slow learners by providing lecture notes, special guidance to those who are unable to understand topics and concepts. Remedial coaching is offered in courses like Mathematics and Statistics .
- Advanced learners are given career guidance about career opportunities, advised to do add on courses through the online portals of Swayam to acquire more skills. Career guidance lectures are arranged for students. Mentors are assigned to all the under graduate classes. They interact with slow mentees helping them to cope with studies by coordinating with the subject teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3892	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college being affiliated to the University of Mumbai follows the prescribed syllabi of the University.
- In the course of Foundation Course in all the programmes like Bachelor in Commerce, Bachelor of Arts, Bachelor in Banking an Insurance ,Bachelor of Management Studies, Bachelor in Accounting and Finance students undertake project work on variours current issues.
- In courses like English, Hindi, Marathi, Sociology, History, Economics, Rural Development the students undertake projects as per prescribed syllabus at the third year level. In the course of rural development the students have field visits to Krishi Vighyan Kendra, Co operative societies, self help groups etc which enable students at undergraduate and post graduate levels to have experiential and participative learning thereby helping them to become entrepreneurs and start business of their own.
- Students in Bachelor in Banking an Insurance ,Bachelor of Management Studies, Bachelor in Accounting and Finance, Masters in commerce undertake projects in their third year on topics from their syllabus which sensititize them to current trends in the corporate, banking, marketing, Insurance, taxation .
- Visits could not be conducted due to COVID-19 restrictions.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Teachers are using ICT-enabled tools for effective teaching and learning. The regular use of e-resources

enriches the learner and also makes the teaching-learning process interesting and interactive.

- 1. Faculty members are technology savvy in IT at their personal level.
- 2. During presentations, teachers utilize appropriate links to show live videos of demonstrations and procedures.
- 3. Assignments, Projects, Notes etc are shared via Google Classroom
- 4. Students and faculty members utilize e-reference books and journals available in the library. The institute subscribes to online databases in order to facilitate students and teachers to access these e-resources.
- 5. Online Public Access Catalogue (OPAC) is provided to the users on the intranet site . Students are using the OPAC extensively for searching the required books and journal articles.

E Resources and Techniques used -

1. Databases - NLIST , DELNET
2. EBooks
3. ELibraries
4. EJournals
5. Google Forms
6. Google Classrooms
7. Powerpoint Presentations
8. SWAYAM Portal
9. Google Meet for meetings
10. You tube

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

426

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college follows the CBCS system.
- Exam Time tables are prepared as per the academic calendar.
- Students are notified about exam timetables by displaying notice on students' notice boards, college Website and also it is circulated through students' official WhatsApp groups well in advance.
- Seating arrangements are prepared by examination committee along with a supervision duty chart of teachers.
- Exams are conducted in a well-planned manner as per University norms with strict discipline.
- During Online Examinations stringent proctoring was practiced through online supervision.
- Faculty took periodic tests through Google forms after completion of modules, which enabled them to assess the extent of learning among the students. Formative assessment is also done by the mentors. Learning material was uploaded into the respective course google classrroms. Topics not understood well were redone by the faculty to support the students.
- Self Finance courses have an internal assessment of 20marks internal test and 5 marks are for attendance and class participation..
- IT has been suitably integrated into the exam process. After evaluation, all mark sheets are collected.. Mastersoft Exam Module Software assists in smooth result finalisation process..
-

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- There were no major grievances from learners other than absenteeism due to medical or technical reasons.
- The departments used a common mechanism for approaching these problems through official Whatsapp groups .
- Internal exam attendance lists were evaluated and absent students were contacted by concerned subject teachers to know the reason behind absenteeism and documents were maintained for the same.
- With the permission of the Principal, Re-internals were conducted for absent students as per University of Mumbai guidelines.
-

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Program Outcomes, Program Specific Outcomes and Course Outcomes of all programmes offered by the institution are stated and displayed on website of the institution.
- The main purpose of uploading it on the website of the institution is to inform all students, teachers, and other stake holders about the same.
- The concerned subject teachers also inform and discuss the Course Outcomes of their respective subjects with the students. Course Outcomes of all courses are also mentioned on respective syllabus copy of each subject or course.
- The Institution is affiliated to University of Mumbai and all the syllabus of respective courses are available on the website of University of Mumbai.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- To assess the level of attainment of Outcomes, the institution has the practice to analyse the results of all the courses.
- Detailed analysis of results not only helps in understanding the level of attainment of outcomes but also in implementing strategies to improve the same.
- Regular Department meetings, Heads of Departments and coordinators meetings are conducted to review the attainment and achievement of all outcomes.
- POs, PSOs Cos, are aligned and a suitable examination pattern is framed for achieving the expected outcomes. The subject teachers ensure that the expected Course Outcomes are covered while setting the question papers.
- Heads of all departments and coordinators review the question papers and ensure that proper weightage is given to the Course Outcomes.
- The same is also monitored through Cluster colleges meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaos&ItemID=ea

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1142

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=oc&ItemID=cacmm>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.40

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- To fosteran eco-system of innovation and a catalyst for sustainable overall development for faculties and learners, the institution has formed many Committees, Forums and organizes programmes to achieve this aim.
- The institution organises seminars yearly throughvarious departments that helps in cross-fertilisation of ideas from various facets of society.
- The Research Committee encourages Research culture among learners and faculties by encouraging terachers to participate in conferences , research paper writing etc .
- Student participation in Avishkar organised by the University of Mumbai under the guidance of mentors fosters the spirit of research amongst learners.
- The Institution provides financial assistance to students and teachers for Research projects.
- Department of Life Long Extension (DLLE) through its

Annapoorna Yojana helps the learners and encourage students to put up food stalls which helps them to generate income.

- Teachers' share and transfer knowledge to all the stakeholders through various forums.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- While switching from online to offline mode, counselling and webinars were conducted to sensitize students about importance of face-to-face learning.
- The college arranged a free vaccination campaign with the help of Vasai Virar Municipality. Special care was taken to boost the morale of students and instil confidence.
- We encouraged students to do small entrepreneurial activities through DLLE at college-level festivals and conducted a session on Intellectual Property Rights (IPR) for budding entrepreneurs.
- Blood donation camp was organised for collecting blood units in association with J.J.Mahanagar Blood Bank to

serve the society .

- Voters registration drive was organised in association with the Office of the Tahasildar and Executive Magistrate for students to make them responsible citizens and participate in the electoral process.

File Description	Documents
Paste link for additional information	https://www.ggcollege.ac.in/NAAC/3.4.3_al1_ext_2021-22.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has two buildings -
- Building A with 24 class rooms and Building B with 18 classrooms where the various programmes are taught. The institution has infrastructure to conduct co curricular and extracurricular activities for its students.
- Building No. 1 Total builtup area: 4140 sqmt.
- Students are made available to 36 classrooms out of 40 rooms in the Main building of the college and 12 classrooms in the new building. 26 classrooms are ICT enabled with projectors and white boards installed in the classrooms. In the new building 5 classrooms are enabled with projectors.
- There are two computer laboratories in the college. These two laboratories have 75 computers and are LAN and WIFI (with the bandwidth of 100 mbps main building 50 mbps new building) connected.
- A dedicated audio-visual air conditioned conference hall

is created on the second floor of the main building with the seating capacity of 200 people and open auditorium.

- There is a dedicated gymnasium
- The college provides Cafeteria

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gqcollege.ac.in/UserPanel/DisplayPage.aspx?page=ea&ItemID=gm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- For cultural activities the college has an open auditorium and a permanent stage, in the main building, new building and the ground, devoted for various cultural programmes and competitions.
- It has Library, Gymkhana, Canteen, Sports ground, basket ball court, parking areas, well maintained garden,, rifle shooting range
- A well equipped gymkhana with equipments for indoor and outdoor games
- Large football ground ,volley ball court, throw ball court, Kabaddi court, Kho Kho court is present to conduct sports activities.
- Athletic and throw events are also conducted on the ground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10637078

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is fully automated.
- Books are cataloged and classified according to the Dewey Decimal Classification (DDC) scheme.
- The library has an adequate collection of reference sources and journals. Approximately around 1500 books are added to the collection every year.
- Books available for circulation are listed in OPAC(Online Public Access Catalog). The OPAC is available in the

campus through a Local Area Network. Wi-Fi facility of 100 Mbps is made available in the library to enhance the accessibility of information. The Web-OPAC facility is available through the college's library website. Link: <https://sites.google.com/ggcollege.in/krc/search/opac> The library provides print and electronic resources for all academic related activities of the students and staff.

- The library is a member of N-LIST and DELNET which provides remote access to the e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sites.google.com/ggcollege.in/krc/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

148484

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3731

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.
- The staff and students have access to computers and the internet.
- The college frequently updates its IT facilities. The computer laboratory has been upgraded frequently in the last few years. The number of computers have increased as the computer laboratories too.
- The college hosts two computer laboratories now, with around 75 computers the laboratories serves the maximum students possible in the college.
- The library provides computers for the students to read online, giving access to online books and journals through Nflibnet and Nlist. The bandwidth of the internet has been increased to 100 mbps in the last five years. The main building provides the bandwidth of 100 mbps and the new building provides the bandwidth of 50 mbps.

The college provides 04 computers, 3 printers and 1 reprographic machines to the examination section.

The administration office is provided with 7 computers, 4 printers and a reprographic machine for its daily operations.

The library is equipped with 06 computers.

Academic Year - 2021-2022 Expenditure on computers

Rs. 49,854/- Expenditure on Soft ware -

Rs. 2,36,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,56,393

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college maintains its physical facilities through annual maintenance contracts.
- To maintain cleanliness and hygiene adequate number of dustbins are provided in every classroom as well as in the open space on the campus.
- The gymkhana needs are taken care of by the sports instructor with the supporting staff of the college.
- The sports committee formed at the beginning of the year (usually for a term of three years) chalk out annual sports programmes .
- . The cultural committee plans individual and group activities and select participants to represent the college for university events.
- The library has a full time librarian and dedicated staff and space to meet the needs of the students. The library has shifted to a spacious area in the new building facility inaugurated on January 2019 .
- There is a library committee represented by departmental heads and in charges who recommend the needs of the departments and faculties.
- Computer labs are maintained through annual maintenance contracts to outside agencies. Lab attendants take care of the cleaning and needs of the computer lab.
- Projectors installed in classrooms are maintained through annual maintenance contracts. Classrooms are maintained through regular cleaning by the college support staff .
- For the cleaning of washrooms and upkeep of grounds a support staff is specially appointed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

367

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

367

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
369	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
369	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

86

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

249

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Student Council is formed based on norms of University of Mumbai. Students who have performed well**

academically are nominated as class representatives from various faculties. Student representatives are also nominated from Cultural, Sports, NSS, NCC, DLLE.

- This helps in bringing about a balanced approach to the activities organised by the college and serve as the backbone of these activities.
- The General Secretary is elected from amongst these student representatives. Departmental activities such as competitions, organising talks, seminars etc are organised with the involvement and representation of students who play a very active role in planning and execution of the programme.
- From planning and executing National Day celebrations to organizing activities for the students, the Council is an important component of student life in college Class and Association representatives provide further student representation for instance, Economic Forum, Commerce Forum, History Association, Marathi Vangmay Mandal, Wallpapers ,Rural Development Students also play a vital role in various institute-level committees like the College Women Development Cell , Internal Committee, Anti-Ragging Committee, Library , Sports and Gymkhana, NCC appointments are given to Cadets like SUO, JUO, SGT,SDM,SQMD,LCPL,CPL who meet the NCC officer and plan various training and social service programmes.
- NSS student leaders , DLLE group leaders,Cultural event leaders help the incharges in planning and organising events thus givingthem exposure to inculcatein them managerial skills and leadership skills , personality development .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1250

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a registered Alumni Association .Alumni meet informally in college to honor their teachers and to relive their college days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Roman Catholic Church of Our Lady Of Grace, Trust Papdy-Bassein has established St. Gonsalo Garcia College of Arts &

Commerce in the year 1984. The college is a co-education Christian minority aided institution. The college is functioning under the Headship of Rt. Rev. Arch. Bishop Felix Machado, the Diocesan Bishop of Vasai Diocese. It is locally managed by Rev. Fr. John Fargose, Manager (Sole Trustee) and Fr. Rajesh Lopes as the Administrator, Mr. Richard Vaz as the officer on Special duty along with the Principal, Vice-Principal and registrar of the institution .

Mission Statement

Swaprakashen Dippyatham - Let thy light shine

The Mission statement brings the fact that the light in each individuals involved with the institution must shine. The Institution provides facilities to all those individuals involved in the institution to bring out the light that is in them which the creator has provided to them. Every one in the institution is provided the opportunity to bring the light or truth in them before others so that others who are involved with them will also be blessed. This is the significant truth that the institution hold through its mission statement.

Vision: OurVision

To provide the rural youth higher education aimed at academic excellence coupled with over all character formation through moral ethical and spiritual values inculcating the spirit of research and discovery,

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/1477059_6.1.1..pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Gonsalo Garcia College actively promotes decentralization in all its academic and administrative activities by delegating responsibility to various committees. These committees are responsible for monitoring, planning, and executing the smooth functioning of the institution, ensuring that decision-making

authority and responsibility are distributed effectively throughout the organization.

Administrative Decentralisation

In 1984, the Roman Catholic Church of Our Lady Of Grace, Trust Papdy- Bassein established St. Gonsalo Garcia College of Arts & Commerce as a co-education Christian minority aided institution. The college operates under the leadership of Rt. Rev. Arch. Bishop Felix Machado, the Diocesan Bishop of Vasai Diocese, and is locally managed by Rev. Fr. John Fargoose, the Manager (Sole Trustee), Fr. Rajesh Lopes as the Administrator, and Mr. Richard Vaz as the officer on Special duty. Additionally, the institution is led by the Principal, Vice-Principal, and Registrar.

Management Committee: The Management Committee of St. Gonsalo Garcia College comprises of Dr. Somanath Vibute as the Principal, Fr. Rajesh Lopes as the Administrator, Richard Vaz as the OSD of the College, Prof. Saritha Kurien as the Vice-Principal, and Mrs. Vimalla Rebello as the Registrar. The committee convenes once a quarter to evaluate institutional activities, discuss and make decisions, finalize the five-year and yearly plan, and implement decisions made by the Manager and College Development Committee.....

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/373320_Effective_leadership.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has developed a strategic plan for five years with effect from 2021-2022 Academic Year. The IQAC has brought out strategic plan emphasizing seven areas.

Thrust Areas: Develop and uplift facilities

1. Expanding Sports facilities
2. Expanding Academic Programs

3. Expanding Audit to new areas

4. Raise fund to support Academic and training faculties and staff.

5. Modernisation of College Library

6. Measuring Success

7. Building diverse and inclusive teaching and learning experience

Yearwise strategic plan was developed for the execution of the above. They are:

IQAC along with the college management take the necessary steps to implement the above plan during 21-22 Academic year:

I. Expanding Sports Facilities

1. Ground development - Levelling of ground

2. Construction of Volleyball ground

3. Redesign indoor Shooting range

4. Canteen to be made functional in the new building

Action Taken -

In ground development the ground cleaning and levelling of ground has begun on the football ground. The volley ball ground development has begun with digging and stone filling. Redesign of indoor shooting range is pending for action. Canteen has become functional. Tenders were called for and the contract for the year was given to Mahila Madal Vasai for operations.

5. Host intercollegiate cultural, sports and other cocurricular activities.

Action Taken -

Sports and College activities at the college level was organised. This year University sports and cultural were not allotted to the college.....

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ggcollege.ac.in/uploaded_files/5_Year_Plan_Brochure.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Gonsalo Garcia College of Arts and Commerce, an educational institution it operates achieve its vision statement which runs as follows: To provide the rural youth higher education aimed at academic excellence coupled with overall character formation through moral ethical and spiritual values inculcating the spirit of research and discovery, to orient in skills, to ensure employment and self-sufficiency through various courses to enhance essential human resource development for the overall improvement of life which lead to nation building. Since 1889 the Roman Catholic Church of Our Lady Of Grace, Papdy- Bassein has been involved to cater to the educational needs of the Catholic community. In 1984 the St. Gonsalo Garcia College of Arts and Commerce saw the light of existence. The college was blessed by then pope John Paul - II on 9th Feb 1986. The college has a reputable position in Vasai and Maharashtra. The garciates are in every walk of life and every place in this world. They were moulded with a mission t tement "S p k en ippy t m" me n 'Let t y lig t S ine' <https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=mq&ItemID=g>

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/1477059_6.1.1..pdf
Link to Organogram of the institution webpage	https://ggcollege.ac.in/uploaded_files/Organisation_for_web.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>St. Gonsalo Garcia College of Arts & Commerce is dedicated to supporting the career development and welfare of its valued teaching and non-teaching staff. To ensure that its faculty members receive due recognition for their hard work and dedication, the college has effectively implemented the filling of appraisal forms through the Performance Based Appraisal System (PBAS). As a result of this, eligible teachers have been granted promotions after undergoing the necessary university procedures.</p> <p>Moreover, the college recognizes the importance of employee welfare and has instituted welfare schemes for both its teaching and non-teaching faculties. The college has made arrangements for availing all government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, and Permission to attend Faculty Development Programmes such as Orientation programmes and Refresher courses, short term courses, etc.</p> <p>The college has also taken various initiatives to promote continuous learning and skill development among its faculty members. The college has registered as a Swayam Chapter, and teachers have completed Swayam courses. The college is also registered under Coursera, and many staff have taken advantage</p>	

of these courses to help in their career development. This has been highly appreciated by the faculty members, as it has helped them enhance their knowledge and skills.

File Description	Documents
Paste link for additional information	https://ggcollege.ac.in/NAAC/748401_Staff_Welfare-2021-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College collects PBAS from teachers every year. Non teaching faculties fill up appraisal forms.
- Non teaching staff fill their appraisal forms every

year. Teachers evaluation forms are filled by students .

- HODs take appropriate measures
- Suggestions are given to improve.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external audit from time-to-time. The internal audit is done by the auditors appointed by the Management. The College prepares the budget well in advance. Under the autonomy the college formed Finance Committee. The financial matters are discussed in Finance Committee and necessary sanctions are sought from Governing Body wherever needed. The Books of Accounts are maintained as per the rules, regulations given by the government as well as internal auditors. The compliance of the recommendations given by internal auditors is done appropriately. External Audits such as Joint Director of Higher Education, Senior Auditor of Government of Maharashtra and Accountant General of India of Central Government are conducted from time-to-time as per their respective guidelines. The queries and suggestions given by them are fulfilled and No Objection Certificate is obtained from them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

35,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Committees such as Internal Quality Assurance Cell (IQAC) suggest the areas where funds are needed to be raised for enhancing the academic and physical infrastructure. The Principal discusses these suggestions and recommendations with the administrative team and all the stakeholders. The funds are provided to different departments and committees such as Cultural Committee, Sports Committee, and Library Development Committee etc for conducting various curricular, cocurricular and extra-curricular activities.

College is entitled for UGC grants. The Committee formed by College looks in to the matter of UGC grants. Funds are mobilized through anMobilization of funds is executed through stipulated process of budgeting, allocating the funds after discussing in Finance Committee and Governing Body. The budget is finalized in the meetings of College Development Committee and optimal utilization of the resources is ensured. The financial audit is done regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- the IQAC under the guidance of the Principal gave orientation to the teachers about designing various value-added courses. While designing these courses and preparing the curriculum the thrust was given on giving employment related and entrepreneurial skills. Accordingly, twentyone Value-added and Ten Certificate Courses were successfully conducted.
- During Lockdown the IQAC conducted sessions for teachers in order to give training and orientation about use of ICT tools for online teaching-learning process. The teachers were trained for using the Google Classroom effectively. The teachers made use of PowerPoint Presentations while conducting Online lectures. Students were also given study material through Google Classroom. The IQAC asked teachers to save this study material on their Personal Computers, laptops and Google Drive to be made available to the students, whenever needed.
- In the year 2021-2022, the college transitioned from a static to dynamic website design, empowering each department and section to manage their web pages independently. The Accreditation Data Management System (ADMS) was also implemented, streamlining the preparation of AQAR and enabling teachers to input their activities in relevant categories. The introduction of a student diary in the system allows students to access their admission status, outstanding fees, attendance records, and examination results. The college also registered for Swayam Chapter and Coursera to encourage staff and students to pursue courses from different universities. The switch to Mastersoft for preparing student results and statements has further enhanced the student experience.

File Description	Documents
Paste link for additional information	https://www.ggcollege.ac.in/NAAC/2591050_IQAC_Final_report.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The feedback and students satisfaction survey is

collected and analyzed and communicated through formal and informal manner to the teachers as well as the same is discussed at IQAC and CDC meetings (Concerned bodies)

- **Writing Practice:** It was found that students need to give the writing practice when College started in offline mode. In online teaching-learning mode students rarely wrote the descriptive answers as examinations were held in Multiple Choice Questions (MCQs) format. Hence, it was decided to give extensive practice of writing to students. Accordingly beginning was made from First Year classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ce&ItemID=cacmm
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Placards of successful Indian women were displayed in the auditorium to encourage students about these women achievers. The WDC organised a legal awareness program on 8th March 2021 to create awareness regarding laws related to women and responsibility of stakeholders to follow the law. Justice A. U. Kadam was the chief guest. The college has provided two girls common rooms in both the buildings with attached washrooms, sanitary napkin vending machine with incinerator fitted inside the room. cleaning of these rooms is undertaken everyday. liquid soap for hand wash, towels, mirrors, etc are provided in the girls common room. A bed is provided if girl students want to take some rest. The girl's common rooms are provided with suggestion boxes and a police helpline number. We at St. Gonsalo Garcia College of Arts and Commerce encourages gender equality and tries to provide equal opportunities to both boys and girls to excel in the field chosen by them

File Description	Documents
Annual gender sensitization action plan	https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ie&ItemID=me
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ggcollege.ac.in/uploaded_files/Safety And Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Landscape initiatives.

Landscaping initiatives are a great way build awareness around the environment. The landscape of trees and plants provided 3500 plus students and staff with a clean and cool air and is soothing environment. Green cover of st. Gonsalo Garcia college is also a home to number of plants, animals, birds and butterflies across at least 24 species, creating a campus rich in biodiversity.

Clean air Initiatives

The entry of automobiles inside the campus is restricted to discourage the use of private vehicles. Over campus is also located in a coastal strip ofKonkan. The abundant natural landscape not only cleans the air on campus but also an extension of the green lungs of the city.

Smoking free campus.

The college prohibits smoking and the use of other tobacco products. Smoking and use of tobacco in and around the campus is strictly prohibited. The College Committee ensures enforcement of the anti smoking policy.

Renewable sources of energy.

College is dedicated to minimise and sustainably managing its use of electricity. The college believes in reducing the consumption of electricity produced by non-renewable resources by switching to a clean energy source like solar energy for purposes like light lighting the campus.

Water conservation through rainwater harvesting system

College has installed the rainwater harvesting mechanism in this effort to replenish the groundwater table by practising rainwater harvesting.

The college has adopted the 3R concept (reduce, reuse and recycle) to mitigate the quantity of waste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutions foster an inclusive environment by promoting tolerance, harmony, and appreciation for diverse cultural, regional, linguistic, communal, socioeconomic, and other differences. They achieve this through multifaceted efforts, including awareness campaigns, cultural celebrations, and educational programs that highlight the value of diversity. By implementing policies that prevent discrimination and encourage respectful dialogue, institutions create safe spaces for open discussions about differences. Collaboration with local communities and organizations allows institutions to tailor initiatives to specific needs. Providing language services, accessibility accommodations, and support for marginalized groups ensures equitable participation. Employee training on cultural competency and bias awareness enhances understanding among staff. By integrating diverse perspectives into curricula, institutions validate and celebrate various identities, fostering a sense of belonging. Inclusive environments are characterized by respectful communication, fair representation, and equal access to opportunities, nurturing a society where differences are not merely tolerated, but embraced as enriching assets.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and stake holders of our college to their constitutional obligations involves imparting a comprehensive understanding of core values, rights, duties, and responsibilities as citizens. This educational process helps students become informed, engaged, and active participants in society.

Through workshops, seminars, and educational modules, the college convey the significance of democratic principles such

as freedom, equality, and justice. The seminar and workshop were conducted to explain the fundamental rights granted by the constitution, including freedom of speech, religion, and education, as well as the responsibilities that come with these rights.

Incorporating constitutional studies into curricula ensures that students comprehend the legal and ethical framework that underpins their rights and obligations. Mock trials, debates, and discussions about real-life cases foster critical thinking about legal and moral dilemmas.

Institutions also organize interactive sessions with legal experts, human rights activists, and government officials to provide practical insights into constitutional principles. This exposure enhances awareness of how citizens can contribute to a just and inclusive society.

By promoting awareness of constitutional obligations, institutions empower students to be active, responsible citizens who respect rights, uphold duties, and contribute positively to the nation's progress. This sensitization serves as a foundation for a harmonious and rights-respecting community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions play a crucial role in organizing and celebrating both national and international commemorative days, events, and festivals. These occasions hold significant cultural, social, and educational value, contributing to a vibrant and inclusive community.

By organizing events to mark national holidays, institutions foster a sense of patriotism and unity among their members. Ceremonies, flag hoisting, and discussions about the historical significance of these days create a deeper connection to the country's heritage.

Participation in international observances allows institutions to address global challenges and promote awareness. Through workshops, seminars, and awareness campaigns, institutions engage participants in discussions about pressing issues such as gender equality, climate change, and human rights.

Cultural festivals organized by institutions provide a platform to celebrate diversity and showcase different cultural traditions, languages, and cuisines. These events promote cross-cultural understanding and respect among the institution's members.

Educational initiatives during commemorative days enhance participants' knowledge on subjects like health, literacy, and environmental conservation. Workshops and talks by experts encourage meaningful dialogue and empower individuals to take positive actions.

Institutions often collaborate with community organizations, experts, and artists to amplify the impact of these events. By embracing a holistic approach, institutions create well-rounded experiences that inspire reflection, engagement, and a sense of belonging among attendees.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

https://www.ggcollege.ac.in/uploaded_files/BEST_PRACTICE_20-21.pdf

File Description	Documents
Best practices in the Institutional website	https://www.ggcollege.ac.in/uploaded_files/BEST_PRACTICE_20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The department of rural development is a vibrant department always engaged in training based practical projects. The college decided in the year 2018 to allocate a separate piece of land to the department of rural development for the project titled 'MY FARM... MY PRODUCE'. After due diligence the project incharge Dr. Arun Mali, HoD of the rural development department prepared a plan to plant local species of banana and papaya which needs to be conserved.

The distinctiveness of the project is that it teaches students

the ways of farming and using the knowledge of curriculum or textbooks. It respects the labour put in the project which is missing from other streams of learning. Students learn many values from this project, some of them are mentioned below. 1. Planning of activity considering the future 2. procurement of seeds/seedlings and other inputs such as cow dung. 3. Teamwork spirit and help to each other 4. Selling strategy of the produce thereby understanding the market for agro products 5. Work is worship and dignity of labour.

. My farm My Produce shows our learners the path of Gramodaya preached by Vinoba Bhave and Mahatma Gandhi. Development of a village is a key to the development of India. This thought is nurtured in the young minds of our students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan for Academic Year 2022-23:

1. Study and publications to be initiated by Research Committee.
2. Completion of NAAC accreditation 3rd Cycle
3. NIRF 2022 to be submitted
4. Host intercollegiate cultural, sports and other cocurricular activities
5. Planning and execution of an international conference/ workshop/ seminar.
6. Internship programmes and tie up with industries to be planned for the students.
7. At least 10 teachers should undertake minor research projects of the University or UGC approved organisations

8. Green Audit to be conducted
9. Gender Audit of the college
10. Landscaping of the college campus
11. Canteen to be made functional in the new building
12. Regular filling of Learning Management System (LMS) and Accreditation Data Management System (ADMS)
13. Department should organised seminar and workshop for students and teaching community
14. Faculty enhancement programmes for teaching and non teaching faculties to be organised.
15. Teacher exchange programme to be organised with neighbouring college
16. Formative assessment activities to be monitored by the department heads or incharges.
17. University Certificate courses to be introduced.
18. Research Culture to be developed among the teaching faculty.
19. Mentoring to be strengthened under the MOU with Mentor to Be.
20. ICT infrastructure to be strengthened.