

Our Lady of Grace Trust's

# **ST. GONSALO GARCIA COLLEGE OF ARTS AND COMMERCE, VASAI**



## **ADMISSION COMMITTEE POLICY**

## Admission Committee

### 1. Scope of the committee:

- a. The Admissions Committee is responsible for the student admissions in the program.
- b. The admissions committee tracks the success of the admissions process each day during admissions by maintaining a database of pertinent information on the applicants.
- c. This committee reviews admission requirements for the program annually.

### 2. Objectives of the committee:

- a. To disseminate and comply with all the rules and regulations of admissions as prescribed by the Mumbai University and UGC guidelines issued from time to time.
- b. To give priority to merit and maintain reservations as directed by the University.
- c. To provide best counselling to students and parents who come to seek admission
- d. To guide admitted students to complete the admission procedure on time.
- e. To improve the admissions quality with well-defined policies of the college.

### 3. Events and Programmes:

- a. Admission to various courses is completely on-line.
- b. Students' on-line applications are received, for various programs are verified and scrutinised by the committee.
- c. If any discrepancies are found in the applications the students are guided by the committee members to rectify the same.
- d. Though the admission process is online, some students are also allowed to take off-line admissions with special permission from the principal.
- e. The committee works towards making the admission process simple,  
Student friendly, time bound and free from any errors and flaws.



#### 4. Committee Composition:

Sr. No.	Name
1	Prof. Evonne Sakhrani
2	Pro. Albina Joshi
3	Prof. Rubina D'Mello
4	Dr.NandkumarZambare
5	Dr.MacnobleD'Cruze
6	Dr.GunwantGadbade
7	Dr. Ramdas Tonde
8	Prof. Vikram Trivedi
9	Dr. Sangeeta Dubey
10	Dr.Ajitkumar Yadav
11	Dr. Tushar Raut
12	Prof. Anthony D'mello



  
**PRINCIPAL**  
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