SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ST. GONSALO GARCIA COLLEGE OF ARTS COMMERCE

ST. GONSALO GARCIA COLLEGE OF ARTS AND COMMERCE, BEHIND VASAI
CRICKET GROUND, NEAR VASAI BUS DEPOT,
401201
www.ggcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The St. Gonsalo GArcia College is run by the Our Lady of Grace Trust in Papdy, Vasai, Maharashtra. It is a Religious Minority institution. The college is located near the Arabian Sea in Vasai. It was started with one batch of Commerce and Arts with just 199 students in the year 1984. Over the years there has been diverse growth and development of the college catering to 3933 students in the year 2022-23. In the span of nearly 4 decades different faculties such as information technology, management studies have been added to the traditional Arts and Commerce stream. The college has been recognised by the University Grants Commission - UGC under section 2f and12b since 2012. It is permanently affiliated to the University of Mumbai. St. Gonsalo Garcia college runs various programmes such as BA, B COM, BMS, B Com (Accounting and Finance) B Com (Banking and Insurance), B Sc (IT) at UG level and MA in Rural Development, MA in Economics, M Com (Advance Accountancy) M Com (Business Management), M Sc (Information Technology) at PG levels. The college has started a research center in the subject of Rural Development.

The college is committed to provide holistic education to the youth in the vicinity of Vasai. It includes not just the curriculum, but sports, cultural values, social service, extension activities, moral upbringing, values of brotherhood and religious harmony to uphold the democratic spirit of the Indian constitution. Our motto "Swaprakashen Dipyatam" – meaning "Let Thy Light Shine" symbolizes self enlightenment through the eternal path of knowledge and wisdom. St. Gonsalo Garcia College aim at embracing technology and digitization coupled with an experiential activity based learning to improve the educational attainments with soft skills and life skills making learners of the institution ready for the job market.

The College has been reaccredited twice by the NACC.The Vision of our founders is reflected in the missionary zeal of the management who believes that service to education is the greatest service to mankind. The institution is carved by the faculty who are competent, dedicated and motivated to take on any additional responsibility for the sake of their students and the institution that they serve.

In 2018, University of Mumbai gave the "Lead College Status'' for Cluster # 27 to St. Gonsalo Garcia to guide and mentor 13 other colleges. As the year 2020 was a catastrophic bringing traditional classroom learning to halt, it was turned into an opportunity by application of various online platforms such as G - Suite, Coursera enhancing digital education for our learners.

The college aspires to emerge as an institution making significant contributions to society – locally, nationally, and globally. We are pushing the boundaries of knowledge, transforming the academic experience, and creating solutions through innovative teaching, learning and research.

Vision

To provide the rural youth higher education aimed at academic excellence couple with overall character formation through moral, ethical and spiritual values inculcating the spirit of research and discovery to orient in skills to ensure employment and self sufficiency through various courses to enhance essential

human resource development for the overall improvement of life which lead to nation building.

Mission

St. Gonsalo Garcia College is committed to the integrated development of students for the individual and social transformation

- To offer higher education to the needy without distinction of caste and creed.

- To imbibe students with the culture of decency and dignity enabling them to establish themselves as citizens with educational intellectual moral spiritual integrity and sincerity.

- To enable training and access to relevant fields of interest and talents.

- To help student access to job opportunities in Vasai and outside.

- To avail opportunities through the syllabus and extracurricular activities to develop awareness and understanding of the plethora of avenues available.

- To motivate the staff to develop their creative potential in the respective field of research and development to provide maximum opportunities to students to enhance their talents.

- To Encourage the staff and students to coordinate their skills and abilities to enhance their creative expressions.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- St. Gonsalo Garcia college is a Christian Minority College which was established in 1984 by the Vasai Diocese and has been functional for the last 38 years. It is a well established college, having a very good name and reputation in the vicinity with long standing glorious legacy.

- The college has a spacious green campus of 11 acres, with a variety of flora and fauna creating an ambience for a better teaching and learning experience.

- The college has two buildings to accommodate its various programmes like BCom, B.A., B.Sc IT, M.A, M.Com. PhD and its increasing student strength which is now 3934.

- The college has an approved research center in the subject of Rural Development.

- The college has a 'My Farm My Produce' project implemented by the students from the rural development department.

- The college has a highly qualified, dedicated and experienced teaching faculty which helps the

college offer quality education to its students.

- **The average age of the teaching staff is young hence they are energetic and dynamic and eager to adpat technology in teaching.**

- **The college provides affordable learning to its students, based on University norms and does not charge any donations for admissions or any other activity.**

- **The college caters to diverse needs of students from the surrounding community, irrespective of the social , religious , economic background.**

- **The college is the lead college, in a cluster of 13 colleges in the area thus providing leadership and setting benchmarks for other higher education institutions in the area around.**

- **The college has a healthy and conducive working environment which helps academic growth.**

- **The college offers add-on certificate courses to help the students acquire skills to have better employability.**

- **The college has working MOUs (Memorandum of Understanding) with a few organizations like Technoserve, Mentor2Go, etc.**

- **The institution has adopted digital modes like cashless campus, paperless online admission process, ICT learning methodologies, e-learning through G- Suite, SWAYAM, Coursera, Delnet, etc. to improve efficiency and transparency in various operations.**

- **The college believes in democratic governance and has frequent staff meetings in which all are allowed to participate and express their views.**

Institutional Weakness

- **Students come from economically weaker sections of the community. Many are first generation learners, and have less social and communication skills.**

- **Lack of industry academic interaction which results in less practical exposure to students.**

- **Shortage of staff both teaching and non-teaching due to inadequate support and rigid Government policies regarding recruitments.**

- **On campus stationary shop with reprographic facility is not available**

- **Poor collaborations with institutions of eminence in higher education.**

- **Weaker Research and Innovation culture**

- **Poor record of publication in quality journals and periodicals.**

- **No innovation and incubation center in the campus where innovative ideas can be given a platform.**

- **Registered Alumni Association is not in place although the informal aulmni is working.**

- **The government doesnot permit to recruit the vacencies in teachingcategory hence we have to appoint teachers on Clock Hour Basis.**

- **Maintaining a discipline on the campus is becoming challenging due to the influence of the social media on young learners.**

Institutional Opportunity

- **The college has got the locational advantage as it has good road connectivity.**

- **The enhanced infrastructure can be used to provide skill enhancement , vocational, contemporary courses and also for local community needs.**

- **The college has a large campus which can be optimally utilized for starting professional courses, sports complex, recreation ground, mini theatre.**

- **Digital capacity building done due to COVID- 19 can be used to develop blended learning methods in future.**

- **Community outreach programmes can be expanded as the area falls in the Palghar district which is designated as a tribal district.**

- **Vasai has many industrial units, manufacturing facilities and offices in the area. Tie-ups with them can boost internship programmes to enable industry experience of students.**

- **College being the lead college, can collaborate with other HEIs and help other institutions to grow. in the region.**

- **The college has a scope for starting need based short term courses in collaboration with professional training institutions.**

- **Expand into other interdisciplinary and multidisciplinary studies**

- **To tie up with the agriculture research institutions to use open spaces to conduct agro research or botanical garden and plantation of medicinal plants.**

- **Use of computer labs for the conduct of other examinations of SWAYAM/NPTEL/ TCS/ CA/CS/ICWA etc.**

- **Huge Roof Top Space to create extra energy through Solar Plant Installation**

- **Huge ground on campus for outloor activities and social programmes.**

- **A strong unit of 1MAH. ARMD SQN with intake of 80. Many of them can be trained to join the armed forces and serve the nation.**

- **Indoor firing range in new building can be used for shooting competitions**

- **A college lobrary with more than 45000 titles can be made accessible to some extent for thepublic of the society.**

- **An open auditorium can be used for the Annual General Meetings fo the Banks and Financial Institutions**

- **Professional Development Programmes of other institutions / organizations can be conducted on the campus.**

- **A courses on Aqua Tourisum/ Agro Tourism/ Travel and Tourism can be started as the college is close to the Arabian Ocean.**

- **Certificate courses in foreign languages can be started such as Japanese, German, French, etc.**

- **Collaboration with neighbouring industries from Vasai East can explored to strengthen the linkages.**

Institutional Challenge

- **Vasai is a fast growing suburb. Many new unaided colleges are coming up in and around Vasai , which can affect the student strength.**

- **Difficult to retain talented and steady workforce, due to stringent rules of the Government regarding the recruitment.**

- **Boosting research culture among faculty and students as the reading of original efereneces is deminishing.**

- **Challenge of retaining student strength in the Arts programme due to lower demand and employability of the programmes in the Arts faculty.**

- **With growing numbers of students, it is challenging to maintain discipline and orderly functioning with less security personnel as the area of campus is huge. Students come from different background and having different perceptions of personal freedom.**

- **Growing and huge maintenance cost of existing infrastructure as we do not take additional fees other than the prescribed fees by the government.**

- **Many students can take online classes and other programmes offered by the private and foreign**

universities which can reduce the demand for the traditional offline programmes run by the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The University has adopted Choice Based Credit System (CBCS). However, curriculum planning and implementation strategies are designed by the institution. The institution offers 5 UG programmes, 3 PG programmes and has an approved PhD centre in Rural Development.

For contemporary curriculum delivery Different programmes for introducing teachers into digital class rooms and creating new methods of teaching were conducted. Learning through Cyberspace was the initiative of IQAC to introduce e- learning. For effective curriculum delivery a supportive ambience is provided in the form each classroom is having a wall mounted projector.

The institution enriched the prescribed curriculum delivery through 12 add-on and certificate courses which enabled the enhancement of domain knowledge, knowledge beyond the curriculum and specific skills during the assessment period. 1221 students completed these add on courses. Research projects are undertaken by 2486 students in 2021-22.

Teachers prepare lesson plans of their subjects with specific COs and maintain a work diary which is scrutinized on a monthly basis by the HODs and the principal.

The institution conducted workshops on emerging areas of teaching pedagogy which eventually takes the shape of teaching methodology.

3 Workshops were hosted related to the revised syllabus.

Meticulously planned Academic Calendar was in place at the beginning of every academic year. It consists of information regarding internal examinations, university examinations, Curricular, co-curricular, extra -curricular and extension activities date wise and month wise.

Cross -cutting issues like Professional Ethics, Gender, Human Values and Environment and sustainability are adequately integrated into curriculum in many subjects. Apart from the curriculum, an institution consciously initiated efforts to impart knowledge of each of the cross-cutting issues conducting activities beyond the curriculum.

Special attention is given by the institution to the slow learners by providing remedial classes. College also conducts preparatory examinations as a rehearsal to final examinations.

Institution has a structured feedback mechanism to obtain feedback about the curriculum from students and teachers at the end of every academic year.

The suggestion boxes are installed at different places and online feedback through the Google Business account is made available to students. The feedback collected is analysed by IQAC and appropriate

actions are taken.

Teaching-learning and Evaluation

The admission process is transparent and merit lists are made available on the college website as per the schedule prescribed by the University of Mumbai. The average enrolment percentage to the programmes is 87.66% during the last 5 years. Full-time teachers against the sanctioned posts are 78.21%. Out of 37 full time teachers, 13 are Ph.D. and 3 are currently pursuing Ph.D. Average pass percentage of our students in the last 5 years is 87.58%. Depending upon the nature of the subject, specific methodologies are used in the classrooms.

All teachers are trained to develop e-content and use of google meet, Zoom and YouTube. In addition to PPTs, 100+ videos were uploaded in personal YouTube channels of teachers. Every teacher and every year enrolled student are allotted with the institutional Id suffix with ggcollege.in and with unlimited storage. During COVID 19 pandemic starting from June 2020 upto December 2021, the institution delivered online lectures through Google Classrooms dedicated for every Subject per Semester.

College registered on Online learning platform "Coursera" June 2020. Since then, 209

learners from the institution have successfully completed certificate courses on diverse subjects, such as Excel for Business, Artificial Intelligence, Use of Canva, Professional English communication etc.

The college has started a centre for the UPSC/ MPSC and other competitive examination preparations. The students are selected by conducting the entrance test and admitted to the center. They get additional resources from the library.

Question banks are prepared and exam preparations of the students are done by taking tests, assignments etc. The college conducts periodic tests for continous evaluation and better conceptual understanding of the courses taught to the learners.

The college maintains a control room for examination, question paper printing, packing and distribution. The control room consists of 2 Reprography machines and 1 copying machine, a computer with a high-speed internet connection, and air conditioner and 24 hrs CCTV camera surveillance and an entry and exit book to record the personnel movement which helps in maintaining the expected standards of secrecy and transparency.

POs, COs and PSOs are displayed on the college website and are communicated to students regularly. CO mapping is done and attainment levels of the students are assessed after every semester end exams and also through course exit surveys

Research, Innovations and Extension

- The college has duly constituted a research cell to promote research culture in the college. The college has a Ph.D research center in the subject of Rural Development. Total 9 faculty members

were awarded with PhD degree during the assessment period. The teachers are always encouraged to attend the seminars/workshops on various subjects .The half of the payment paid for such workshops is reimbursed by the college.The faculty members have received Rs. 1.80 lakhs grant in aid from government/Non government agencies such as Indian Council of Social Science Research -ICSSR towards research projects and the college has organized two workshops on intellectual Property Rights IPR and Entrepreneurship management during the assessment period. Faculty members have published 22 research articles in the notified journals of UGC CARE and a total 35 books/chapters/ papers published during the assessment period. Total 18 students and 1 faculty member participated in Avishkar, the research convention organized by the Mumbai university. The preparatory meeting of the Avishkar was organized in the college in the year 2018. 4 workshops on Research Methodology was organised for students participating for Avishkar. 7 day Faculty Development Programme - FDP on teaching technology was conducted in collaboration with the ICSSR - WRC, Mumbai with a funding of Rs.40000. One faculty member has filed patent with the patent office of Government of India in the area of retail sector during the assessment period. 81 extension and outreach programmes were conducted by the institution through NSS, NCC, DLLE in the last five years which includes Tree plantation, disaster management, blood donation camps, National integration Camp and community development,HIV awareness and vaccination drive during COVID 19 period, Swachh Bharat Abhiyan, beach cleanliness drive, road safety awareness programme, voting awareness and voter registration campaigns, street plays on gender sensitivity and environmental issues. NSS 7 day residential camp in the adopted village was organised every year in the adopted village of Khochiwade and outreach programmes on social issues were organised . The institution has 13 functional MOUs with recognized institutions.

Infrastructure and Learning Resources

The college offers ample rooms for the teaching-learning process. The students are made available 41 classrooms out of that 26 classrooms are ICT enabled with projectors and whiteboards installed. The college is situated in 44515 sq meters of land.

There are two computer laboratories with 75 computers and are LAN and WIFI (with the bandwidth of 100 Mbps main building and 50 Mbps new building) connected. To make both buildings wifi enabled routers are placed on each floor and at some places in building no 2.

A dedicated audio-visual air-conditioned conference hall is created on the second floor of the main building with a seating capacity of 125 people and is used for conducting workshops, conferences and lectures of eminent scholars.

For cultural activities the college has an open auditorium in the new building. The open stage on the ground is used for social commitments and sports activities. The Gymkhana contains all the sports equipment from carrom boards, chess boards, footballs, cricket balls, javelins, and discs like equipment used in most athletic, indoor and outdoor games.

The college provides safe drinking water at 10 places, 6 spacious stairways, ventilation shafts, fire rescue areas, fire safety equipment, E-waste bins, biometric devices, and CCTVs are installed on the premises for monitoring the student activities.

Library has a seating capacity of 200 students and a separate area for faculty members. The library provides the facility of computers for students and staff members. The library has an adequate collection of references and journals. Approximately around 1500 books are added to the collection every year. The library is a member of N-LIST and DELNET which provides remote access to e-resources. The library provides access to more than 6000+ e-journals and 1,99,500+ ebooks and 6,00,000 ebooks via National Digital Library through the N-LIST programme of INFLIBNET. The college has a special Media Room near the library, teaching faculty use the media room to record their lectures and create online teaching-learning tools.

The college provides a Cafeteria with hygienic conditions and a healthy menu. The Girls' common room (GCR) in both buildings have an attached restroom and other amenities like a sanitary napkin vending machine and a bed for resting.

The college premises host a rainwater harvesting system. The college also follows all the fire safety norms. First Aid services are provided by the college in both buildings. A stretcher and a wheelchair in case of emergency or untoward accidents are kept ready in both buildings.

The college provides ramps at the entrance of both buildings for the convenience of differently abled students. Enough parking slots, for staff and students separately, are provided. Considering the importance of a healthy mind, the college has a dedicated room for yoga and a centre called Mind Cafe which caters to the emotional needs of the students and faculty.

The college also hosts a number of trees of local Indian variety creating its own ecosystem and being an environment-friendly campus in the real sense. Kattas as seating arrangements, for the students amidst nature under the trees, are created.

Student Support and Progression

Job oriented skills : We believe in a student centric teaching and learning. The college provides various short term training In collaboration with Traintech IT Education. The college has successfully organized a Microsoft Cyber Security training programme, which included a 40-hour Certificate course on Cyber Security. Another employability skills training and counseling program was organized by the institute in association with TechnoServe India. This 45-day training program called CREEYD (Creating Employment and Empowerment through Youth Development) was held twice in January and March 2020. The program aimed to create employment opportunities and empower the youth. A certificate programme of the Bombay Stock Exchange (BSE) are conducted in the college.

Mentoring: The well-structured Student Mentoring System is strong and every class is assigned a separate mentor teacher to take care of the students in that class. The faculties are assigned classes to mentor students. Each mentor is responsible for their class and stays in constant touch with the students. They help the students in solving various issues like admission, exams, exam preparation, library access, and obtaining bonafide certificates. The monitor teacher is a group admin of the Whats app group of a concerned class.

Extra Curricular: Sports and cultural activities play a crucial role in the overall development of our students. The college annual sports week provides a platform for students to showcase their talents and develop their skills beyond academics. Participation in sports helps students to develop physical fitness, teamwork, leadership, and sportsmanship. The Sports activities of the college create opportunities for our students to get

good placement after their studies. Many of them have joined as sports trainers in different institutions, in government departments through sports quota. This helps them to develop a sense of discipline and resilience which is essential for success in any field. College encourages and provides them with the necessary infrastructure for the sports in terms of a well equipped Gymkhana, an open air gymnasium. Cultural activities help students to develop their creativity, communication skills, and confidence. Participating in cultural events like music, singing, dance, drama, and art helps students to express themselves and develop their unique talents. Cultural activities also expose students to different cultural traditions and help them to appreciate diversity.

Postgraduate Studies: The college runs various post graduate programmes such as MA , M Com and M Sc (IT). The college has a research center (PhD) in Rural Development. The deserving students are admitted in such programmes. Students willing to go abroad for higher studies are provided with the guidance and necessary documentation. The guidance to students to prepare for the competitive examinations such as the UPSC/ MPSC/NET etc is provided by the college. Students are supported and guided to take part in Avishkar… a research convention of the university. They are encouraged to present their research in various conferences.

Governance, Leadership and Management

The College Trust is headed by Rev. Fr. John Fargose, with a Management Committee comprising the Principal, Administrator, OSD of the College, Vice-Principal, and Registrar. They meet quarterly to evaluate activities, discuss and make necessary decisions, and finalize plans. The College Development Committee is formed to deal with the development plan of the college regarding academic, administrative, and infrastructural growth. They recommend the introduction of new courses and meet four times a year. The IQAC committee ensures the quality of various activities in the institution and prepares the Annual Quality Assurance Report. The committee meets at least twice a year. The IQAC working committee collects and discerns information for preparing different reports, collecting information relating to their concerned criteria, and collecting information for NAAC reports. The Principal and Vice-Principal form different committees for various activities of the college, including extracurricular activities like NSS, NCC, DLLE, sports, and cultural. Each committee consists of 5 to 6 teachers, and they plan and implement activities based on the directives of their concerned organization. The committees have the right to plan, organize, and execute their activities. The Final plan will be published in the college calendar, and each committee then plans implementation strategy and works out the activities on the stipulated date. The college has developed a five-year strategic plan, effective from the 2021-2022 academic year, with a focus on seven thrust areas identified by the IQAC. These areas are aimed at improving facilities, expanding academic programs, increasing audit coverage, raising funds for faculty and staff, modernizing the college library, measuring success, and building a diverse and inclusive teaching and learning environment. The plan includes specific year-wise actions to execute these thrust areas. The IQAC and college management are responsible for implementing the plan. The progress made so far includes the development of sports facilities, expansion of academic programs, initiation of research culture among the faculty, conducting various audits, raising funds through conferences and publications, installing library equipment, and using Master soft as a learning platform. The college has submitted reports on AQAR, SSR, and NIRF, and is awaiting approval. The college provides a necessary healthy work culture where caring and sharing happens. Enough money is spent on developing the necessary infrastructure to boost the learning environment. Academic support to staff members for the academic progress and even the necessary financial support if required is made available by the management.

Institutional Values and Best Practices

The college has an active women development cell - WDC. The WDC undertakes various activities throughout the year to sensitize staff members and students regarding gender equality, rules and rights of women, mechanism to register complaints and do a proper redressal of complaints. The gender audit is conducted in which the opinion of female staff members and students is sought regarding various issues on the campus girls by using google form. The girl's common rooms with adequate required infrastructure are provided in both the buildings. It includes the sanitary napkin vending machines, liquid soap dispensers, towels, etc.

The college has started work on a 60 KV solar power project as it is a source of alternative renewable energy. We believe in proper treatment of the garbage and separation of the garbage as a degradable and non degradable or e-waste is done properly. Burning of plastic or grass is banned on the campus. Water is life and therefore every drop counts, so college has implemented various water conservation measures which includes timely repair of taps, storing of water from RO machines and using that in the garden, and awareness drive among students to save water and save the future.

Many green campus initiatives such as tree plantation, cleanliness, seed collection, etc. are undertaken. Various disabled friendly or barrier free measures are adopted such as ramps are created in both the buildings, dedicated toilets and washrooms for disabled are built on the campus to make the lives of differently abled people more easy and comfortable. The institution provides various facilities and initiatives in this regard and has positive foresight for conservation of power, water, developing flora and fauna and making life better for our own brothers and sisters who are differently abled.

The required policies for Green initiative, power saving, energy audit, water conservation, environment friendly measures are in place and they are reviewed periodically.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. GONSALO GARCIA COLLEGE OF ARTS COMMERCE
Address	St. Gonsalo Garcia College of Arts and Commerce, Behind Vasai Cricket Ground, Near Vasai Bus depot,
City	Vasai
State	Maharashtra
Pin	401201
Website	www.ggcollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Somnath Sarjerao Vibhute	091-7767811134	9158088102	-	stgonsalogarciacollege@gmail.com
IQAC / CIQA coordinator	Saritha Kurien	091-9923157870	9923157870	-	iqac@ggcollege.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority status.pdf
If Yes, Specify minority status	
Religious	Christian Minority
Linguistic	
Any Other	

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	05-11-2012	View Document
12B of UGC	05-11-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	St. Gonsalo Garcia College of Arts and Commerce, Behind Vasai Cricket Ground, Near Vasai Bus depot,	Urban	11	12423.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	HSC	English	144	129
UG	BCom,Commerce	36	HSC	English	60	51
UG	BCom,Commerce	36	HSC	English	650	647
UG	BA,Arts	36	HSC	English	360	210
UG	BSc,Information Technology	36	HSC	English	120	114
UG	BMS,Management Studies	36	HSC	English	144	143
PG	MCom,Commerce	24	GRADUATION	English	60	53
PG	MCom,Commerce	24	GRADUATION	English	60	60
PG	MA,Arts	24	GRADUATION	English	40	16
PG	MA,Arts	24	GRADUATION	English	60	9
PG	MSc,Information Technology	24	GRADUATION	English	20	11
Doctoral (Ph.D)	PhD or DPhil,Arts	36	POST GRADUATION	English	10	8

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				4				25
Recruited	0	0	0	0	1	3	0	4	9	4	0	13
Yet to Recruit				0				0				12
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				22
Recruited	0	0	0	0	0	0	0	0	8	14	0	22
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	3	8	0	11
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	10	2	0	12
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	4	4	0	8
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	10	1	0	13
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	2	0	4	7	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	11	12	0	23

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1763	15	0	4	1782
	Female	1861	18	0	0	1879
	Others	0	0	0	0	0
PG	Male	123	0	0	1	124
	Female	143	6	0	0	149
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	7	0	0	0	7
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	1450	1438	1413	1330
	Female	1436	1485	1423	1511
	Others	0	0	0	0
Others	Male	370	328	315	309
	Female	536	475	462	356
	Others	0	0	0	0
Total		3792	3726	3613	3506

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NEP aims at promoting the exclusive potential of students through a holistic multidisciplinary or interdisciplinary mode of education. Our institution is recognised under 2(f) 12(B) and at present has 12 programmes. All the programmes follow the CBCS system of the University of Mumbai. Almost all programmes have interdisciplinary courses and chapters integrated in the curriculum for e.g the course of Foundation course. There are 36 courses across programmes in the college , where students learn about crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability in their curriculum. The 5 certificate courses of 30 hours duration offered by the college

	are also interdisciplinary in nature, where students from any programme can join and complete the Certificate course. Social service activities mediated by NSS, NCC, DLLE and committees in the college play a pivotal role in sensitizing students towards environmental, social and health issues. New guidelines mentioned in the NEP document will be considered and implemented to develop Multidisciplinary/ Interdisciplinary approach through various cells and committees.
2. Academic bank of credits (ABC):	NEP 2020 enables students pursuing higher education multiple entry and exits. The institution is waiting to register under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme, to accumulate credits and to enable credit transfer. These initiatives would be highly beneficial to slow learners and provide flexibility to students to learn as per their ability and convenience. It would be helpful to students from financially weaker sections to exit to take up jobs to support their families , and pursue their education in future. It will help in reducing the dropout ratio in colleges. Our college is fully prepared to implement ABC, as per the directives of the state government and University of Mumbai. In preparedness for this 2260 (60%) students have already registered in ABC and created their ABC IDs .The students are also encouraged to successfully complete courses through online platforms such as Swayam, etc. to enrich their learning experience.
3. Skill development:	NEP 2020 enables students pursuing higher education multiple entry and exits. The institution is waiting to register under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme, to accumulate credits and to enable credit transfer. These initiatives would be highly beneficial to slow learners and provide flexibility to students to learn as per their ability and convenience. It would be helpful to students from financially weaker sections to exit to take up jobs to support their families , and pursue their education in future. It will help in reducing the dropout ratio in colleges. Our college is fully prepared to implement ABC, as per the directives of the state government and University of Mumbai. Students are being encouraged to register in ABC and also to successfully complete courses through online

	platforms such as Swayam, etc. to enrich their learning experience. As part of preparedness our 6 faculty have completed Professional Development Programme on 'Implementation of NEP2020 for University and College Teachers' and an intercollegiate workshop on NEP draft was organised in July 2019. Students are given institutional access of Coursera platform on which they can complete many skill oriented courses in IT, Accounts, Tally, Stock Market, Etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college upholds the value of Indian Knowledge system, Indian culture and heritage by organising programmes like Yoga Day , Celebration of Days (Hindi Diwas / Marathi Pandharwada / History Week, Jagatik Adivasi Din), Celebration of Jayanti's , reintroducing traditional games like kabaddi, Kho Kho, Celebration of traditional day , National days like Independence Day, Republic Day, Maharashtra Day etc. has been instrumental in acquainting the students with the culture and tradition of our country. Faculty members are free to provide the classroom delivery in bilingual mode (English and vernacular language – Marathi or Hindi) as students tend to understand better if taught in vernacular language. The promotion of Indian languages, arts and traditions is also facilitated through competitions organized during the annual cultural festival. Competitions such as essay writing, poetry recitation, elocution competitions, folk dance and skits encourage students to stay connected with their rich Indian culture and heritage. Local food is also served through the college canteen to students and staff..
5. Focus on Outcome based education (OBE):	Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a mere accumulation of course credits. The integration of OBE in curriculum has been introduced in 2019. In line with OBE , the college IQAC has trained and helped faculty to articulate the Program Outcomes (POs,) Program Specifice Outcomes(PSOs) and Course Outcomes (COs). The faculties communicate and familiarise the students about the COs and POs at the beginning of the semester. Attainment of COs through mapping is done and necessary actions for improvement are taken by departments and faculties. Summative assessment and formative assessments

	methods are used to evaluate attainment of COs. Teaching-learning pedagogy adapted at the college ensures implementation of OBE to transform the youth into responsible citizens.
6. Distance education/online education:	Online education provides ample flexibility to students to learn and explore as per their requirements at their pace. Our college was having classroom teaching in offline mode. During pandemic, we adopted the change from classroom teaching to blended learning. G Suite , Google drive, Google classrooms were effectively used for course conduction and evaluation process. Each course contents are available on Google classroom including academic calendar, syllabus, PPTs and notes. The assessments of the courses were done through online assignments and MCQ tests are conducted using google forms. Many faculties recorded the online sessions conducted on Google meet. The faculty members gained experience on working with digital tools such as Kine Master, Camptasia, Google Tools, Online Whiteboards, YouTube to develop and deliver e-content, power point presentations and other online content. Various student activities were conducted online using Google meet. With offline classes being pursued at present, the faculty and students are looking forward towards blended learning as it integrates the learning experience with a humane aspect. The library provides students the facility of e resources through N List and Delnet. Mentors encourage students to engage in courses offered by online portals such as Swayam, Coursera etc. to widen their sphere of knowledge and understanding and sharpen their skills. The college is registered as a Local Chapter of NPTEL courses.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy club has been set up in our college. Its aim is to create awareness about electoral responsibilities among students and to sensitise them of their civic rights. The electoral club is to familiarise students with the electoral process of getting eligible students registered and motivating them to participate in the electoral system.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, The ELC has faculty members and also student representatives from various programmes and is functional in the college. It focusses on creating awareness about the registration of names of students who are eligible to be in the electoral list of their constituency. The ELC coordinates with the Tahsildar office and arranges for voter registration drives along with creating awareness of the need and importance of voting. Further during the elections we arrange an awareness rally to encourage the voters to cast their valuable vote.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college has been involved in organizing many voter registration campaigns over the years. Many voter awareness programmes have been organized in the college to create awareness about voting. Voting machines were brought to the college by concerned authorities to demonstrate the process of voting. During the NSS special residential camp, students door to door visit, they campaign about voting, ethical voting, and its importance. Students from ELC along with NSS, NCC and DLLE students will be educating the people who are above 18 years of age to register their names in the voters list in the neighborhood community.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college has taken the initiative to organize voter awareness campaigns and also voter registration. This initiative was appreciated and acknowledged by the Tahasildar through an appreciation letter to the College Principal. The Foundation Course curriculum prescribed to first-year classes deals in detail with the need and importance of voting. https://www.ggcollege.ac.in/NAAC/341772_New_Voter_Registration_Drive_Year_2017_To_2022.pdf
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college every year takes the initiative on a priority basis to enroll students above 18 years by organizing voter registration drives and arranging for officials to conduct voter registration in the college itself. Further we conduct the voter registration drive in our adopted village Khochivade during the NSS Camp every year. Over the years we have enrolled in 2017-18 -230 new voters, 2018-19 -344 new voters, 2019-20 - 357 new voters, 2021-22 -195 new voters, 2022-23- 1500 new voters in the electoral system.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4091	3815	3735	3541	3342

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 46

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
37	37	35	36	38

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
126.88	53.72	93.04	102.83	111.58

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- St. Gonsalo Garcia College of Arts & Commerce is a minority institution affiliated with University of Mumbai and adheres to the curriculum designed and prescribed by the University.
- **Curriculum Delivery -**
- The institution ensures effective curriculum delivery through a well-planned and documented process.
- The College has well-qualified teaching staff. Staff members are appointed as per the state Government, UGC, and affiliating university norms.
- The annual academic calendar is prepared by IQAC and the same is displayed for the teachers and students on the college website.
- Meetings are held in each department at the beginning of the academic year to discuss the course distribution for the new academic year.
- Based on the teachers' expertise and experience, courses are allotted accordingly. Teachers submit their teaching plans before the commencement of classes. Faculty wise timetable is prepared by the timetable committee.

- Academic work diaries are maintained by the faculty of the daily work completed and are scutinised and monitored by HODs and the Principal every month end..

- 8 faculties teaching at the UG and PG level are appointed as paper setters for examination in the courses like Export marketing, Economics, Hindi literature , Rural Development, Finance Project Management,conducted by the University of Mumbai and one faculty is appointed as Local Observer for SET exam.

- The college organised syllabus revision workshops for Economics and Commerce in co ordination with University of Mumbai to enable faculty interaction of the colleges in Palghar district with the BOS members .
- **Effective Curriculum Delivery -**
- Our teachers make extensive use of modern methods of teaching and ICT tools. These include Google classroom, Google forms, Google meet, YouTube videos, etc. These ICT tools facilitate the conduct and assessment of class tests, assignments, online lectures, etc.
- The college has conducted special FDP to upgrade the teachers for the use of ICT. The college has subscribed to G Suite (Google workspace) and training to use it optimally was conducted for the faculty.
- Classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, departmental fest, paper presentations, group assignments, educational tours, field trips, industrial visits, project writing, etc. which are well planned for effective delivery of the

curriculum.
- The Knowledge Resource Centre of our college is well equipped with the necessary learning resources for the effective delivery of the curriculum.
- IQAC plays an integral role in the implementation of curricular, co-curricular, and extracurricular activities of all departments.

- **Continuous internal evaluation:**

- Examination Committee along with teachers takes care of internal examinations and external examinations.

- At the end of each semester, the college conducts preparatory examinations as a rehearsal for the final examinations.

- Remedial courses are conducted for Business Mathematics to improve students who are slow learners , and also to improve course results.
-

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 30

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 11.89

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
949	606	343	162	143

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

The Mission and Vision of the College are in alignment with the core values stated by NAAC.

Accordingly activities are planned for inculcating a value system in the students. The cross cutting issues facilitate the holistic development of students by ensuring a positive perspective towards life, career and happiness.

The college follows the syllabus prescribed by the University of Mumbai. The university has incorporated in various programmes like FYBMS, SYBMS, TYBMS, SYBBI , TYBBI, FYBAF, SYBAF, FYBCOM, SYBCOM,TYBCOM, FYBA, SYBA courses that integrates issues like professional ethics,gender,human values, environment and sustainability. Inclusion of these crosscutting issues help the learners to be sensitive, responsible human beings towards their work and society.

HUMAN VALUES:

- Conduct of daily morning prayers and reading of Thought for the day.
- Foundation Course, taught across all the programmes includes modules on human values
- The College addresses the various aspects of Human values and integrates the same into the Curriculum in the following courses

FYBA -Foundation of Sociology-Module 4

TYBA - Theortical Sociology - Module 1
SYBCOM /SYBA/ SYBBI - Foundation Course - sem III - Module 1
SYBCOM /SYBA /SYBBI - Foundation Course - sem IV - Module 1
TYBA - Hindi Literature
Foundation of Human Skills
TYBA - English Literature
TYBA - Marathi Literature

- Anti- Ragging Committee is constituted, as per the guidelines of UGC and the University.
- Celebration of days like Peace day, World Environment Day, Constitution day, World Tribal day, Republic day, Independence day,Traditional Day
- The National Service Scheme (NSS) conducts Blood Donation Programmes, Voter Awareness and Registration,
- College organized programs on Leadership, Corporate Social Responsibility, Road and Traffic Safety,.
- Department of Lifelong Learning and Extension (DLLE) offers extension work project encompassing social issues.
- COVID-19 vaccination drive organised for staff and students.
- COVID-19 sanitation organised in the campus.
- Sessions on Promotion of Mental Health organised under "Mind Cafe'

Activities Beyond the curriculum -

- The college campus was provided for setting up as a COVID-19 centre
- COVID-19 vaccinatin drive for differently abled was organised.

PROFESSIONAL ETHICS:

- The courses that address this aspect include: Organizational Behavior, Business Environment, Press Laws & Ethics, Ethics and Corporate Governance, Services Marketing, Advertising .
- Discipline Committee plays a role in the maintenance of discipline of the campus.

Activities beyond the curriculum -

- 2 Seminars on IPR and Entreprenuership were organised.
- Add on course on cyber security was conducted.
- The college uses licensed copies of software

GENDER:

- The course of Foundation Course, across programmes along with Sociology , addresses issues like Female Feticide and Dowry. Human Discrimination on the basis of gender, race, caste, and religion.
- Some of the modules integrate with violence against women

Activities beyond the curriculum -

- Women Development Cell conducts various gender related activities, seminars and self-defense workshops.

- Internal (Complaint) Committee, Anti Ragging committee, Discipline Committee keeps a strict watch on sensitive issues.
- All committees, forums, associatinons promote gender equity in its constitution.
- Street plays organised on sexual harrassment under 'Mind Cafe'.

ENVIRONMENT AND SUSTAINABILITY:

- The courses of Green Computing, Environmental Studies and modules on green IT,e waste management address topics like ecosystem , ecosystem, water management, forest, and energy resources, Green Energy, and Environmental Degradation

Activities beyond the curriculum:

- Rain water harvesting, waste water management , save energy initaatives.
- NSS and Rural Development Department undertake Tree Plantation and Swachh Bharat Abhiyaan

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 40.53

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1658

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 90.11

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
1679	1403	1433	1444	1437

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1718	1718	1590	1595	1587

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 0

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 110.57

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- **Experiential Learning Activities-**

- Field Visits/ industrial VisitsI - In order to give exposure of society and industry to the students, various departments of college organise field visits and Industrial visits

Sr No	Department	Activity
1	History	Visit to historical monuments
2	NSS	Adopted Village
3	NCC	Army Attachment Base Camp
4	Rural Development	Farm Visits Krishi Vigyan Kendra
3	B.Com (A & F)	
4	B.Com (B & I)	
5	B.M.S	Industrial Visits
6	Bsc.IT	

- **Projects -**
- University of Mumbai has included projects and internships in the curriculum of various programmes. In adherence to the University guidelines, students prepare projects on various topics.

- **Computer Laboratory-**

- College computer library is used to impart Practical training of handling various IT platforms mentioned in the various course curriculum.

- Participative Learning Activities:

- **Mentor -Mentee system -**

- A mentoring system exists in the college where teachers interact with students .out of the classroom . The IQAC allots students to each mentor taking into consideration the proportion of the students with the concerned teachers. Mentors provide open and honest input to the learners. The mentors guide students with curriculum topics, career options, opportunities and choices, skill improvements, morale building, personal issues, peer pressures.

- **Organising seminars and Webinars**

- College is organising seminars and webinars continuously for the past many years. Various trending and important issues are discussed through these seminars. This seminar helps students to update themselves.

- **Presentation by Learners -**

- In order to develop team spirit among students and create active participation of students in teaching learning process teachers organise PPT presentations on various topics.

- **Student Research conventions -**

- In order to inculcate research values and research culture among the students, a research convention was organised by SYBMS students.Studens also have projects in various courses which help them to initiate the process of research and finding.many students

- **Participation in Avishkar Research convention**

- University of Mumbai every year organises Avishkar Research Convention. Our college students continuously participate in this convention by presenting theri research papers guided by mentor teachers.

- **Problem Solving Methodology -**

- Remedial Coaching/ Tutorial for Business mathematics, Business communication , BSc IT prog

- The Faculty teaching mathematics conducts remedial coaching classes for the students who have not cleared the subject ,needy students., slow learners. Also as per timetable tutorials are conducted for mathematics and Business communication where difficulties are solved and special guidance is given in batches to students..

- **Competitive Exam Coaching -**

- Competitive Exam Guidance center organises various sessions on current affairs, economics , history for preparing students for appearing in various competitive exams.

- **Case Study Method -**

- Teachers use case study methods in the teaching learning process. Case study helps to develop critical thinking and solving real life issues.

- **Add on Courses -**

- By considering the need of the hour, college has introduced five add-on courses with regular college teaching.

- Industrial visits could not be taken during the pandemic COVID 2019 due to social distancing norms.

- **Book Bank -**

- The college library maintains a book bank facility. Books are provided to financialy weak students. The committeee invites applications from students in need of support and finalises the list of students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78.21

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
47	47	47	47	46

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 68.85

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
26	27	26	24	23

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Planning of Examination:

- The college maintains a control room for examination, question paper printing, packing and distribution.

- The control room has 2 Reprography machines and 1 copying machine, a computer with a high-speed internet connection, air conditioner and 24 hrs CCTV camera surveillance ,an entry and exit book to record the personnel movement which helps in maintaining the expected standards of secrecy and transparency.

- First year and Second year examinations are conducted at college level for which question papers are set by college teachers in multiple sets. In order to maintain secrecy and confidentiality one random set is selected for examination by the Examination committee.

- University sets the final year question papers for all the colleges of the University of Mumbai.

- The question papers are sent on a secured online portal which is downloaded in the college one hour before the scheduled exam time.

- Question papers are printed , stapled and sealed before sending to the examination halls in packed packages.

- Seating arrangements and hall tickets of the examinee are prepared by Examination committee members with the help of LMS.

- Hall tickets with seat numbers were distributed to the students in advance and the seat numbers are published on the examination notice board daily.

- Qualified junior supervisors are appointed to maintain quality of supervision.

Assessment mechanism: for external examination -

- Answer books are collected,and stored in the control room and delivered to the concerned faculty for evaluation in the CAP room by the exam understudy.

- College provides a Centralised Assessment Program (CAP) facility in the college building with a well-equipped conducive environment.

- Answer sheets are moderated by qualified faculty from other colleges.

Assessment mechanism: for Internal examination -

- Internal evaluations are done through internal examinations.

- The examination committee plan such internal examinations and conduct all programmes together. This saves time and inculcates discipline for students in internal submissions.

- For some subjects project works are conducted. The project works are conducted course wise and the students present it in the class. These presentations were used as a learning tool and evaluation.

Result Declaration -

- Results are declared by the college in the period of 45 days after examination as per University norms.

- Results prepared and verified by the exam committee.

- Results are displayed on the College official website.

- Physical copies of results are distributed to students along with their parents by mentors in the classroom, which enables mentors to have a formal discussion regarding academic and overall performance of the students.

- Students are allowed to apply for revaluation within 15 days from the date of declaration of results.

- Revaluation is done by other faculty members or sent to other colleges for revaluation.

Exam Grievances

- Students having any issues regarding seating arrangements, hall tickets or errors in the result have to apply to the examination committee in the prescribed time period as per university norms.

- Exam committee handles all the grievances personally and maintain records of it

Unfair Means

- Malpractices in the examination are strictly prohibited in the college.

- Students caught under malpractices are presented in front of the Unfair Means Committee.

- Unfair means committee keeps record of all unfair means cases.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

The Programme outcomes and Course Outcomes for the various programmes offered by the college communicated to the students in different ways-

In the College Website - For all stakeholders - Students, Teachers, Alumni , Parents -

During Induction Programme - For Students

During Regular classes - For Students

- **Programme Outcomes of Bachelor of Commerce - (BCom)**

PO 1: Learners will gain knowledge in the fundamentals of commerce and a deep understanding of all the courses undertaken.

PO 2: Learners will be equipped to join the industry or setup own entities, peruse further professional and other courses.

PO 3: Learners will be equipped to face upcoming challenges in the industry and business as the specializations offered expose them to practical aspects.

PO 4: Learners will be responsible citizens as various academic and co-curricular courses imbibe sensitivity, moral and ethical values among them.

Programme Specific Outcomes -

BAF(Bachelor of Commerce in Accountng and Finance)

1. Enables students to understand fundamentals of accounting, taxation, costing, financial management, auditing, management accounting etc. To motivate students to do research work in the field of finance.

2. Create awareness among students with regards to Fiscal changes in economy.

3. To create employable skills of students for benefit of organisations.

4. To groom students to pursue future professional courses.

(BBI) Bachelor of Commerce in Banking and Insurance -

1. Acquaint students with new development and innovations in Banking and Insurance and Financial Sector.

2. Develop In-depth knowledge of various features of Banking and Insurance which includes Financial Investment, Economics, Communication, Legal Parameters etc.

3. Conceptual understanding will help students of BBI take up promising jobs in Banking and Insurance companies.

4. Students can also create a base to do a PG course in Banking and Insurance to achieve higher success in future

Bachelor of Management Studies -

1. To provide comprehensive management training to students by way of interaction, projects, presentations, industrial visits, practical training, job orientation and placements.
2. To impart training (encourage learners) to aspiring managers and budding CEOs of tomorrow.
3. To provide sufficient knowledge and understanding of management skills to apply in current globalised corporate world
4. To provide insight of core business functions like finance, marketing and human resource.
5. To inculcate leadership qualities among the learners.

- PO. CO, PSOs Communication on College Website for various stakeholders -http://ggcollege.ac.in

- **Methology of Attainment Level -**

Course Outcome	Program Specific Outcome					CO Target level	Overall CO target
	PSO1	PSO2	PSO3	PSO4	PSO5		
CO1	-	1	2	-	1	1.33	1.71
CO2	-	2	2	2	-	2	
CO3		1	2	3	1	1.75	
CO4		1	2	3	1	1.75	
PSO Target level		1.25	2	2.66	1		

Correlation level 1, 2 or 3 as defined below-

1: Slight (Low)

2: Moderate (Medium)

3: Substantial (High)

If there is no correlation put "—".

Attainment Level		
1	**2**	**3**
40% student scoring more than B grade in the examination	**50% student scoring more than B grade in the examination**	**60% student scoring more than B grade in the examination**

Course exit surveys from students help understand course outcomes and attainment levels.

CO mapping is displayed on the college website for transparancy to all stakeholders-http://CO mapping is displayed on the college website for transparancy to all stakeholders- https://www.ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaos&ItemID=ea

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

Evaluation of attainment of the said Programme outcomes and respective Course outcomes are done semester wise after declaration of the result.

Attainment level of Programme Outcomes (POs) and Course Outcomes (COs) is gradually increased through consecutive semesters. Subject teachers individually do the Course Outcomes (COs) mapping whereas, Programme specific outcome mapping is done at departmental level.

Corrective measures are taken once attainment and evaluation process ends.

For improving attainment level measures like Arranging Class test, periodic test, remedial coaching are conducted.

Teachers take remedial measures like revision, assignments to have a better understanding of the subject, giving Question banks in order to prepare for exams.

Where attainment level is high such students are advised to join various certificate courses offered

by college, University, Swayam , NPTEL, Coursera etc. to have add on knowledge of various subjects.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 88.26

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1141	1123	1148	746	811

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1210	1207	1181	1012	1020

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.14

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.14

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 1.8

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.40	0	0.85	0	0.55

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college has duly constituted IQAC, Research cell to promote research culture in the college. The college students and faculty members participate in various State, National and International conferences, workshops and seminars. The college management always encourages the faculty members for the faculty exchange programme. The College faculties are invited as a Subject expert to guide students, whenever the need arises.

Patent filed:

One faculty member has filed patents with the patent office of government of India in the area of retail sector.

Research promotion:

i) The TYBAF, BMS, BBI and Mcom final year students one subject is experiential based learning, where students take a research area for their project purpose under the supervision of project guide.

ii) Students and faculty members participate in Avishkar, a state level research convention and other conferences.

iii) Students contribute articles to college magazines regularly.

iv) The college had organized workshops and seminars on Intellectual property rights (IPR) as well as on content based e learning.

v) The teachers are encouraged to participate in conferences, workshops to present/publish research papers, and articles in their interested research areas.

vi) The college has signed MoU with various organizations to enhance skill based knowledge programmes such as computer skill, Environmental conservation, Placement for students and Library Resource sharing.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 10

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.37

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	4	5	3	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.57

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	7	9	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our institution regularly organizes extension activities which are primarily focused on personality development of students in the area of, sense of social responsibilities, community service and leadership qualities. The institution has active NSS, NCC and DLLE units to carry out extension/outreach programmes. Various programme that have been organized includes:

Tree Plantation:

Tree Plantation drives combat many environmental issues like deforestation, erosion of soil, desertification in semi-arid areas, global warming and hence enhancing the beauty and balance of the environment. With these objectives, the institution has organized tree plantation events with the help of local authorities and philanthropic organizations every year.

Disaster Management:

Disaster management plays an integral role in keeping communities safe. In this regard, the institute has organized several programmes in the past five years which are primarily focused on coordinating the resources, response management, and social stability.

Cleanliness drive:

The NSS, NCC and DLLE along with local club/Authorities carry out cleanliness drives in the local vicinity especially the beach cleaning.

Swacch Bharat Abhiyan:

- **The National Service Scheme (NSS) unit of the college has actively participated in Swachh Bharat Abhiyan.**

- **Department of Lifelong Learning and Extension (DLLE) unit of the college organizes activities such as Annapurna Yojana, Survey on Women Status, Street Play etc.**

Blood donation, Organ donation, HIV awareness:

- **Keeping in view the increasing need of blood and organ transplantation in the society, NSS and NCC department has been regularly organizing blood donation camps with Govt. recognised blood banks.**

- **Organ donation awareness camp in the institute premises. Since its inception in 1988, World AIDS Day has been celebrated in the institute. To mark the event every year HIV/AIDS awareness programmes and rallies are regularly organized by the NSS volunteers wearing a red ribbon symbolizing solidarity and support towards the people living with HIV.**

National integration:

- **To nurture communal harmony and fights casteism, regionalism, and linguism, the NCC department of the institute regularly organizes National Integration programmes which helps in improving the feeling of loyalty and fraternity towards the nation among the students and other members of the society.**

- **Every year National Cadet Corps (NCC) cadets participated in National Integration camps organized by various hq. Of NCC across the country.**

- **The extension and outreach programs inculcates in students an involvement towards social issues, like Cleanliness drive, environmental conservation, health and hygiene, community development, leadership skills etc that helps for community improvement and increases confidence level of students and builds a versatile and all-round personality for creating a good citizen of the nation.**

File Description	Document
Upload Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college has supported the community around through extension outreach programmes like blood donation, voter registration, Swacchha Bharat Abhiyan etc. The efforrts of the college have been appreciated by concerned authorities like Grampanchayat, Tahasildar office, medical entitiies.

The college has been organising blood donation   camp organised in association with SBTC Sir JJ Mahanagar Raktakendra managed by State Blood Transfusion Council and lending support in collecting blood units .Following are the collection statistics.

AY 2017-18 - 55 Units

AY 2018-19 - 104 Units

AY 2019-20 - 97 Units

AY 2020-21 -160 Units

Blood donation camps could not be organised due to COVID 19 protocols of the Government of India.

Voter Registrations were   done to bring students and community into the voters list and support the election process. Following are the registration statistics -

AY - 2017-18 - 230 registrations

AY 2018-19 - 344 registrations

AY 2019-20 - 357 registrations

AY 2021-22 - 185 registrations

These activities could not be organised due to COVID 19 restrictions and social distancing norms of the Government of India.

7 day residential NSS camps in the adopted village Khochiwade, Vasai , enabled the students to carry out various social outreach programmes such as health, de-addiction, voter awareness, Swachha Bharat Cleanliness drive and Tree Plantation drive creating awareness on critical issues and areas of importance to the community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

Response: 58

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	19	11	18

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Response: 08

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college is situated in 44515 sq mtrs land out of which 12,423.5 sq mtrs is the built up area. The students are made available 23 classrooms out of 40 rooms in the Main building and 24 classrooms in the new building.

ICT Facilities on the campus:

·   23 classrooms including both the buildings are ICT enabled with projectors and whiteboards installed.

·   2 mobile projectors are made available to the teachers.

Physical Facilities:

·   There are two staffrooms in each building.

·   There are two computer laboratories having 75 computers connected with LAN and WIFI (with the bandwidth of 100 Mbps main building and 50 Mbps new building).

·   A dedicated audio-visual air-conditioned conference hall is created on the second floor of the main building with a seating capacity of 120 people and is used for conducting International and National level conferences.

·   Both buildings included, the college has safe drinking water at 10 places, 6 spacious stairways, ventilation shafts, fire rescue areas, fire safety equipment, E-waste bins, biometric devices, and CCTVs are installed on the premises for monitoring the student activities.

·   The college provides a Cafeteria with hygienic conditions and a healthy menu.

·   The Girls' common room (GCR) in both buildings have an attached restroom and other amenities like a sanitary napkin vending machine and a bed for resting.

·   Rainwater harvesting system, fire safety system.

·   First Aid services are provided by the college in both buildings.

·   A stretcher and a wheelchair in case of emergency or untoward accidents are kept ready in both buildings.

·   The college provides ramps at the entrance of both buildings for the convenience of differently abled students.

·   Separate parking slots for staff and students.

·   A dedicated room for yoga and a centre called Mind Cafe which caters to the emotional needs of the students and faculty.

·   The college has provided a small piece of land to the Rural Development department to practice and experiment with farming. Trees of local Indian variety are planted to create its own ecosystem.

·   The campus is made available to host events for the University of Mumbai, inter-collegiate annual fests and games, cultural events on days of national importance like Independence Day and Republic Day, elections polling center, voters card camp, local / state and general elections, blood donation camps and covid-centre.

For Cultural and Sports Activities:

·   An open auditorium and a permanent stage, in the new building is devoted to various cultural programmes. The open stage on the ground is used for social commitments and sports activities.

·   Rooms for the students to practice cultural activities.

·   There is a dedicated Gymkhana with all the necessary equipment like carrom boards, chess boards, footballs, basket and volley balls, cricket kit, javelins, and discs.

·   Institution appoints regularly dance choreographers and singers and sports trainers.

Library:

·   Seating capacity of 150 students.·   Computers for research.

·   A special Media Room to record lectures and create online teaching-learning tools.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary*

during the last five years

Response: 28.63

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
47.44365	21.65677	12.30120	51.67659	6.64316

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

Response:

The college library uses ILMS software – KOHA,Fully Automated, Version – 17.05.04.000 with the seating capacity of 150 students.

The library has an adequate collection of reference sources and journals. Approximately 1500 books are added to the collection every year.

Books available for circulation are listed in OPAC(Online Public Access Catalog). The OPAC is available in the campus through a Local Area Network. Wi-Fi facility of 100 Mbps is made available in the library to enhance the accessibility of information..

The library has a membership of N-LIST and DELNET which provides remote access to the e-resources. The authorized users from the college can now access e-resources and download articles directly from the publisher's website. The library provides access to more than 6000+ e-journals and 1,99,500+ ebooks and 6,00,000 ebooks via National Digital Library through the N-LIST programme of INFLIBNET. The library has an Advisory Committee (LAC), constituted jointly by the college management and the IQAC, which

helps in framing library policies and priorities including giving timely directions for purchasing books, software and computers.

The library has a separate page in the college official website https://sites.google.com/ggcollege.in/krc/ where updates about the library such as new arrival of books, online courses,online webinars and various competitions held by the library are displayed. The library website usage is available on the following link: https://s05.flagcounter.com/more30/VEhi/

The library has a display board to notify prominent events of the day, month and year on a regular basis.The library regularly conducts innovative programmes such as a quiz and reading competitions for the benefit of students.

The Knowledge Resource Centre (KRC) of the college has introduced an automated students tracking system which enables it to maintain the record of students visiting the library on a daily basis. The report is generated by the system on a daily, weekly, monthly and yearly basis. The same tracking system is applicable for the professors also.Library has invested in the Property counter for the students to keep their belongings at entrance.

During the period, the library has also introduced a unique open book shelving system where the books are accessible from both the sides of the shelves. Library has also invested in a book display stand, where the books are displayed according to the importance of a specific day or week. Journals and magazines display boards are available for the readers.

The library has outreach programs under which the library permits Alumni of the college ,Vasai Police Station and the employees of the Maharashtra State Transport (Vasai Depot) to be members of the library and a separate tracking system along with separate seating arrangement is provided for the same community members.

The table given below shows the expenditure on the books, magazines, journals and database in the last five years:

Academic Year	Total Expenditure on Books,Journals,Magazines, Database,Etc.
2016-17	6,41,556
2017-18	5,78,068.70
2018-19	6,75,193.7
2019-20	3,19,130
2020-21	2,17,740.79
2021-22	1,90,878

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to computers and the internet. The college frequently updates its IT facilities. The computer laboratory has been upgraded frequently in the last few years. The number of computers have increased as the computer laboratories too. The college hosts two computer laboratories now, with around 75 computers the laboratories serves the maximum students possible in the college. The furniture for the use of computers is prepared taking into account the ergonomics so that the students' health is not compromised. The library provides computers for the students to read online, giving access to online books and journals through Iflibnet and Nlist. The bandwidth of the internet has been increased to 100 mbps in the last five years. The main building provides the bandwidth of 100 mbps and the new building provides the bandwidth of 50 mbps. The college provides 04 computers, 3 printers and 1 reprographic machines to the examination section. The administration office is provided with 7 computers, 4 printers and a reprographic machine for its daily operations. The library is equipped with 06 computers. NSS and NCC departments have been provided with a computer and a printer each. The IQAC of the college has 2 computers and 2 printers.The staffroom has 2 computers for the use of the faculty.All the computers in the college have licensed copies of softwares as operating systems. The amount spent on upgrading the computers and computer softwares is as follows:

Academic Year	Expenditure on Computers	Expenditure on Softwares	
2017-2018	Rs.5,31,613/-	Rs.27,862/-	
2018-2019	Rs. 98,652/-	Rs. 25,000/-	
2029-2020	Rs. 59,081/-	Nil	
2019-2021	Rs. 47,800/-	Nil	
2021-2022	Rs. 49,854/-	Rs. 2,36,000/-	

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 54.55

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 75

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 20.1

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
35.56393	25.64290	12.93754	12.39919	11.55342

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 6.28

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
399	297	83	183	201

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.65

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
369	1213	84	132	545

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 34.11

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
335	256	492	445	167

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1141	1123	1148	746	811

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2 *Percentage of students qualifying in state/national/ international level examinations during the last five years*

Response: 0.24

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	1	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

during the last five years

Response: 12

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	8	1	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	06	08	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Response:

- The college has not registered the Alumini Association formally under the Cooperative Societies Act but informally the Alumni batches meet to reminiscence about how the Alumni can contribute to the development of the college.
- The Alumni of St. Gonsalo Garcia College are at very good posistions working with some of the best business organisations and most coveted government jobs.
- One of the recurring points of discussion in the Alumni meetings that occured was to get CSR funds, have more MOUs and role of alumni in Placements, Training the students etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

St. Gonsalo Garcia College of Arts and Commerce, Vasai works to achieve its vision statement which runs as follows:

To provide the rural youth higher education aimed at academic excellence coupled with overall character formation through moral, ethical and spiritual values inculcating the spirit of research and discovery, to orient in skills, to ensure employment and self-sufficiency through various courses to enhance essential human resource development for the overall improvement of life which lead to nation building.

https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ca&ItemID=c

 Since1889 the Roman Catholic Church of Our Lady of Grace, Papdy- Bassein (Vasai) has been involved to cater to the educational needs of the community. In 1984 the St. Gonsalo Garcia College of Arts and Commerce saw the light of existence. The college was blessed by then pope John Paul - II on 9th Feb 1986. The college has a reputable position in Vasai and Maharashtra. The Garciates are in every walk of life and all over the world. They were moulded with a mission statement "*Swaprakashen Dippyatham*" means '*Let thy light Shine*'

https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=mq&ItemID=g

The management of the college took initiative in forming a variety of institutional bodies each with its on responsibilities and functions to run the college and thereby achieve the vision and mission statement and the objectives laid down.

The college is provided the financial aid by the government of Maharashtra and affiliated to the University of Mumbai. It is also recognised by the UGC under 2(f) 12 (B). Thus the college diligently follow the guidelines of these prestigious bodies (https://ggcollege.ac.in/uploaded_files/2022-23_Affiliation_merged_all.pdf, https://ggcollege.ac.in/uploaded_files/UGC_Registration.pdf)

Management

Under the leadership of Rt. Rev. Arch. Bishop Dr. Felix Machado, the Diocesan Bishop of Vasai Diocese, the college operates as a Catholic Minority institution. His lordship takes a keen interest in the functioning of the college and his extensive experience has been instrumental in the growth of the institution. Through

his regular visits and engagement with students, faculty, and other stakeholders, he provides guidance towards realizing the vision and mission of the institution. The college trust has a manager who is appointed by the Diocese Bishop and is also the Sole Managing Trustee. Currently, Rev. Fr. John Fargose holds this position. The Bishop has also established a management committee to work alongside the manager in running the college. This committee comprises of Fr. Rajesh Lopez as the administrator, Mr. Richard Vaz as the Officer on Special Duty, and Rev. Fr. John Fargose, who serves as both the Manager and Sole Managing Trustee. In addition, the Principal, Vice-Principal, and Registrar are also part of the committee.

The committee meets quarterly to assess institutional activities, deliberate, and reach decisions, approve the yearly and five-yearly plan, and execute the directives of the Manager and College Development Committee CDC.

(https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=iq&ItemID=c,
https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=g&ItemID=c,
https://ggcollege.ac.in/UserPanel/DisplayPage.aspx?page=ig&ItemID=c

College Development Committee. This is the apex body of the institution that plans and executes the developmental activities. Constituted as per College Development Committee.(refer uploaded document)

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The college has developed a strategic plan for five years with effect from the academic year 2021-2022. The IQAC has brought out strategic plan emphasing seven areas.The persective plan is published in the college web-site - https://ggcollege.ac.in/uploaded_files/5Year_plan_brochure_2021_26.pdf

From the Five year Plan, yearly plan has been developed and published in the college web-site - https://ggcollege.ac.in/uploaded_files/5_year_plan.pdf

Details are given below:

Thrust Areas: Develop and uplift facilities

1. Expanding Sports facilities

2. Expanding Academic Programs

3. Expanding Audit to new areas

4. Raise fund to support academic and training faculties and staff.

5. Modernisation of college library

6. Measuring success

7. Building diverse and inclusive teaching and learning experience

Yearwise strategic plan was developed for the execution of the above. They are:

IQAC along with the college management take the necessary steps to implement the above plan during 21-22 Academic year:

I. Expanding Sports Facilities

1. Ground development – Levelling of ground

2. Construction of basketball ground

3. Redesign indoor Shooting range

4. Canteen to be made functional in a separate and safe location

Action Taken –

In ground development the ground cleaning and levelling of ground has begun on the football ground. The basketball ground development has been complete and will be available for the students from the year 2023-2024. Redesign of indoor shooting range is pending for action and will be complete during the May 2024. Canteen has become functional. Tenders were called for and the contract for initial two years was given to the Shramik Mahila Vikas Sangh, Vasai an Women Empowerment NGO for operations.

5. Host intercollegiate cultural, sports and other cocurricular activities.

 Action Taken –

Sports and College activities at the college level was organised. In 2021-2022 the University sports and cultural activities were not allotted to the college.

II. Expanding Academic Programme

1. University Certificate Course/s

2. Three-year Bachelor of Law – after graduation

Action taken –

Permission for three University Certificate Courses is received and the modalities of implementation are being worked out by the concerned departments with regards to responsibility allocation.

Three year Bachelor of Law proposal for starting the course has been submitted to the University for approval and is awaiting acceptance.

Research Centre

1.   Research Culture to be developed among the teaching faculty.

2.   Study and publications to be initiated by Research Committee.

3.   At least 10 teachers should undertake minor research projects of the University or UGC approved organisations.

    Action Taken–

The research committee initiated the process of coordinating with ICSSR for sponsoring an interdisciplinary international conference. Proposal was put to the ICSSR office for grant A sponsorship of Rs. 40000 was received . The committee decided to raised the funds through registrations and corporate sponsorships . Faculty was encouraged to write research papers for the conference. Faculty members were asked to apply for Minor research projects within the time limit of the University.

4.   Commerce Research Centre

Commerce department should convene a meeting and an action plan for the same to be prepared and submitted to the principal for necessary approval.

Action Taken –

Action yet to be taken.

III. Expanding Audit to new areas.

1.   Academic and Administrative Audit

2.   Green Audit

3.   Environment Audit

4.   Fire Safety Audit

5.   Green Audit

Action Taken –

Academic and administrative audit was successfully completed in August 2022. The remaining audits too are successfully completed in the academic year 2022-2023.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 *Institution implements e-governance in its operations*

      1. **Administration**
      2. **Finance and Accounts**
      3. **Student Admission and Support**
      4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

St. Gonsalo Garcia College of Arts & Commerce is dedicated to supporting the career development and welfare of its valued teaching and non-teaching staff. To ensure that its faculty members receive due recognition for their hard work and dedication, the college has effectively implemented the filling of appraisal forms through the Performance Based Appraisal System (PBAS). As a result of this, eligible

teachers have been granted promotions after undergoing the necessary university procedures.

The college has registered as a Swayam Chapter, and some teachers have completed Swayam courses. The college is also registered under Coursera, and many staff members have taken advantage of these courses to help in their career progression and development.

1. **Performance Appraisal System**

This system is based on the Academic Performance Indicator (API) and Performance-Based Appraisal System (PBAS) and is designed to assess the performance of teaching staff members on an annual basis.

The form is available in the following link:

ggcollege.ac.in/NAAC/215706_CAS_Format_13_pages_Landscape.docx.pdf

1. The annual day function of the college recognizes teachers who have shown the regularity and punctuality throughout the academic year. These teachers are honored for their dedication and commitment to their work..
2. The college's Annual Day celebration recognizes and honors those who have completed their Ph.D. / M Phil degrees.
3. The college's Annual Day function honors teachers who have successfully completed 25 years of service, and their achievement is recognized by being published in the college's annual.

1. **Financial Support**

- The college reimburses 50% of the registration fees for national and international workshops and conferences attended by its staff.
- To the staff both teaching and No-teaching staff were given interest free advances to meet any emergency.
- Retired Staff were given monetary gift in the farewell function.
- Reimbursement of cost of books

- Gratuity

As per government rules, employees are eligible for gratuity, and the college ensures that all paperwork is completed and submitted to the concerned department for the realization of gratuity for its retired employees.

Provident Fund

The college provides Provident Fund facility to all categories of employees. The college office maintains their accounts, deducting all amounts from their salary and systematically depositing any contributions into the Provident Fund schemes.

1. **Other Benefits**

- Spacious staff rooms

The college recognizes the importance of providing a conducive working environment for its staff. To this end, the teaching staff are provided with a spacious staff rooms with attached washrooms in both the buildings. A personal cubicals with storage facility are provided. All the four staff rooms are provided with the PCs and internet facility with good speed.

- Wifi facility

The college recognizes the importance of technology in today's world and strives to provide the necessary facilities to its staff to enhance their teaching and administrative capabilities.

- Counselling

A Campus Minister who is available to provide support and guidance to staff and students alike. This facility is not only restricted to students; teachers are also allowed to use the services provided by the Campus Minister. A professional couseller Dr. Aditi Patil visits the campus as per the need.

- Indoor games Facility

To help staff members unwind and rejuvenate, the college has provided a range of indoor games facilities on campus. It includes chess, carrom, tabletennis, etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.31

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	5	12	22

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 20.13

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	04	19	31	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	27	27	27

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

St. Gonsalo Garica College is known for its integrity and it maintains a transparent and accountable financial management system. The accountant looks after the financial process, preparing budget, mobilising resources, monitoring expenditures, maintaining accounts, internal verification, and external audit. The College maintains & follows a well-planned process for the mobilization of funds and resource.

Sources of funds are as follows:

Primary Sources

  * Fees:

Fees charged as per the university and government norms from students of various granted and self financed courses.

  * Salary Grant:

The College receives salary grant from the Maharashtra Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government through the office of the joint director, higher education. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.

Other Sources

  * UGC Grants

Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. Thus we are eligible to receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

- Mumbai university

University provides grants for minor and major research projects and extra-curricular activities

- National cadets corps (NCC)

Provides cadet refreshment allowances, washing allowance for the registered cadets. It also sponsor the expenses in relation to camps for cadets.

- National Service Scheme (NSS)

NSS support the NSS activities for conducting camps and other activities

- Bassein Catholic Cooperative Bank

BCCB bank also sponsor the cultural activities of the college and also sponsor different functions of the college

- Examination grant is received from University
- EBC and BC scholarship grants are received from Government of Maharashtra

Fund Supervisors

The College invites departmental budgets with their requirements and justifications. The college office scrutinises and prepares the annual budget. After the central scrutiny the detailed budgetary plan got finalised. Further it is put forth at CDC for approval. After the approval of CDC, the utilisation of the funds begins. Major purchases are done through Purchase Committee of the college. The departments can put forward the requirements before the purchasing committee. The committee scrutinises the needs and initiate the purchase and fulfil the same. The IQAC, OSD and Administrator negotiate with vendors. The utilization of the sanctioned budget is monitored by Principal, CDC and purchasing committee of the College. The Principal, Administrator, Registrar and the Accountant keep a watch on the collection and the disbursement of funds.

- The college set up a UGC Committees as per the directions of the UGC given in the XII Plan.
- The UGC Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
- The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
- The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The main objective of the IQAC at St. Gonsalo Garcia College is to impart superior education that equips students with the necessary skills and knowledge to tackle contemporary challenges while also fostering the holistic advancement of the institution.

The IQAC was committed to conducting comprehensive research and proposing recommendations in various aspects of the institution. The IQAC convened bi-annual meetings to discuss pertinent matters, while the working committee engaged in ongoing discussions. The staff meetings were transformed into training opportunities with the aid of the IQAC. The working committee was subdivided into seven distinct sections, each responsible for overseeing a particular criterion. The IQAC's initiatives were launched during the staff meetings.

The Knowledge Resource Centre (KRC) at the college is affiliated with N-LIST and DELNET. The library has an Advisory Committee (LAC) comprising members from the college management and the IQAC, responsible for establishing library policies and priorities, including the purchase of books, software, and computers.

IQAC is committed to utilizing software to facilitate administration, admission, examination, and results, among other fields. These initiatives are intended to enhance user-friendliness, save time and costs, improve transparency, administrative efficiency, and public service in all aspects of education.

The institution is committed to ensuring adequate technology deployment and maintenance by implementing policies and strategies. The college has ICT facilities and other learning resources available for academic and administrative purposes, providing staff and students with access to computers and the internet.

On 5th January 2019, the Vice Chancellor of Mumbai University, Dr. Suhas Pednekar inaugurated the new building 'B'. This three-floor building comes with an auditorium on the ground floor and a well-maintained 50x50 feet lawn, enhancing the beauty of the campus. The building also hosts a variety of indigenous fruit plants such as guava, jackfruit, mango, papaya, coconut, jamun, almond, lemon, avacado, etc., which are looked after by our support staff.

St. Gonsalo Garcia College of Arts & Commerce is a minority institution affiliated with University of Mumbai, which adheres to the curriculum designed and prescribed by the University. Effective curriculum delivery is ensured through a well-planned and documented process.Courses such as Green Computing and Environmental Studies address environment and sustainability, and the college promotes environmental consciousness through the NSS and Rural Development Department that undertake tree plantation and Swachh Bharat Abhiyaan.

Top of Form

The IQAC provided training to teachers to develop Program Outcomes, Program-Specific Outcomes, and Course Outcomes for all programs offered by the institution.

The college employs various experiential learning activities to enhance the learning experience of students.

The college has established various initiatives to promote research culture and enhance the quality of teaching and learning. A research committee is formed to bring in research culture among students and teachers. Many teachers undertook research activities and many registered for Phd. and many received Phd. during these five years.

The college has developed a five-year strategic plan, effective from the 2021-2022 academic year, with a focus on seven thrust areas identified by the IQAC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

The women development cell (WDC) of the college is established and functioning. The following are the members of the wdc.Prof. Evonne Sakharani, Prof. Sujata Kulkarni, Prof. Dr. Gunwant Gadbade, Prof. Vikram and Prof. Prettyrose Menezes.

The WDC undertakes a number of activities to sensitize students and staff regarding gender issues. The WDC conducts periodic meetings and prepares an annual plan of activities to be conducted. The gender audit of the college is conducted with an expert team deputed by the university. The recommendations of the gender audit team are understood and implemented. During the gender audit, a questionnaire was circulated among girls students with some questions and the responses were collected in order to understand the opinion of the girls regarding the infrastructure available, their requirements, and suggestions to improve their confidence regarding learning on the campus. A separate email ID complaints.girls@ggcollege.in is provided in the girls common room.

In the year 2019-2020 the theme of the Annual Day was women. Placards of successful Indian women were displayed in the auditorium to encourage students about these women achievers. The WDC organised a legal awareness program on 8th March 2021 to create awareness regarding laws related to women and responsibility of stakeholders to follow the law. Justice A. U. Kadam was the chief guest.

The college has provided two girls common rooms in both the buildings with attached washrooms, sanitary napkin vending machine with incinerator fitted inside the room. cleaning of these rooms is undertaken everyday. liquid soap for hand wash, towels, mirrors, etc are provided in the girls common room. A bed is provided if girl students want to take some rest. The girl's common rooms are provided with suggestion boxes and a police helpline number.

We at St. Gonsalo Garcia College of Arts and Commerce encourages gender equality and tries to provide equal opportunities to both boys and girls to excel in the field chosen by them.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college management celebrates all the major festivals such as Garba Dandiya, Diwali, Christmas, Chhatrapati Shivaji Maharaj Jayanti, Savitribai Phule Jayanti etc.

History week is celebrated every year in which local and national history is celebrated. Attire competition is conducted. Hindi Week is celebrated in the month of September every year. National Hindi Diwas is celebrated with many competitions. Marathi Rahbhasha Diwas is celebrated every year on 27th february in the memory of Great Marathi Literary personality Vishnu Vaman Shirwadkar. The literary week is celebrated with the motive of sensitizing students towards various cultures and literary characters that represent those cultures. Readers club of the college is functioning and undertakes various activities such as discussion on contemporary issues such as academic freedom, G 20 etc. We encourage students to write on various current issues.

The NSS department celebrates the constitution day every year on 26th November. The sociology department organizes various programmes such as sensitization towards LGBT Q issues.

Every day morning prayer is conducted. It is followed by reading of quotations and the national anthem. The university anthem is sung in the beginning of the academic programmes. College premises display sign boards to spread the civic values such as save water, save electricity, Go green use Dustbins, awareness regarding anti ragging, etc. The preamble of the Indian constitution is displayed on the campus.

Palghar being the Adivasi Majority district, the Adivasi Gaurav Diwas is celebrated on 8th August every year. In this programme the local adivasi culture is displayed.

We celebrate various days of national importance such as the Independence Day, the Republic Day, the Maharashtra Divas, Gandhi Jayanti, Rashtriy Ekta Divas on 31st of October, Dr Babasaheb Ambedkar Jayanti, etc

The international women's day is celebrated each year in which the management appreciates the efforts of teaching and non-teaching women staff members. The library displays various photo frames of saints, thinkers, scientists, historic personalities, etc.

In order to keep the bonding and team spirit at the workplace we celebrate birthdays of all the staff members. Once in a year the staff members are taken for a one day picnic. The traditional day is celebrated on the campus.

We appreciate the achievements of the faculty members in the college annual magazine and on the annual prize distribution day.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1.Title of the practice:

Digital Services of Library (DSL)

2.The Context:

The students and the faculty of the college can access e-resources easily. The COVID-19 pandemic lockdown made it difficult for learners to physically access library resources. This led to expediting the process of online services in our library.

3.Objectives of the practice –

• Bring the library closer to its users and thus increase its usage.

• Provide an information-rich environment that supports and encourages excellence in research.

• Provide access to a large repository of e-resources.

4.The Practice –

A separate library website is developed by the librarian based on Google-sites which is linked to the college website as a separate library page. The interface is user friendly with online services like Current Awareness Service (CAS), Ask the Librarian, Library's Readers Group, QR Code, Literature Search Service, Free Online E-resources etc.

The library has taken membership of N-List (National Library and Information Services Infrastructure for Scholarly Content): A college component of e- Shodh Sindhu consortium with access to 6,000+ e-journals, 1,99,500+ e-books under N-LIST and 6,00,000 e-books through NDL.

DELNET (Developing Library Network) –This gives access to millions of Networked Library Resources through DELNET. 2,90,00,000+ Books available for loan, 40,000+ list of Journals, 5,000+ Full-text E-journals,1,00,000+ Thesis/Dissertations, which gives access to various databases.

Services Provided in the Library –

• The library notice board updates readers on the new developments in the library. The library has a blog page, flag counter and Calendar. In its services section, the library provides readers information about new arrivals, Library reader group, books for you, QR code service, current awareness service, self-learning and inter loan facilities information and Web-OPAC (Open Public Access Catalog) depicts the online library database of resources like books, and journals.

• Institutional Repository helps users access the syllabus, college's annual reports, important articles in newspapers and old question papers.

• Online Courses –

SWAYAM – The college has started a local chapter of SWAYAM.

• Following Open Course Wares are made available –

1.e-PG Pathshala - INFLIBNET Centre

2. EGyanKosh- a National Digital Repository

3. The National Programme on Technology Enhanced Learning (NPTEL)

4. Coursera 5. Udacity 6. MIT Opencourseware(OSW) 7.Edx:

8. The Open University 9. Canvas Network 10. Open2Study

11. OpenCourseWare Consortium 12. Khan Academy

5.Impact of the practice –

DELNET has 204 users. Through N-List 40 faculty members and 83 students accessed 1,929 pages in the year 2021-22.

683 students and staff enrolled for various Swayam Courses in 2021-22. These facilities have helped faculty in preparing content for lectures and writing research papers. Students use these digital services for writing projects. This service was of immense help during the period of covid-19.

6. Obstacles encountered and strategies adopted -

Being located in a tribal zone and the students coming to the college from economically challenged families they do not have access to individual android mobile phones and data usage. So, motivating them to use digital content is a challenge.

7. Resources required

The library budget can be increased to train the library staff in the new digital techniques.

Best Practice (2)

1. Title of the practice– Online Admission Process through ERP system

2. The Context – The admission process followed earlier was manual and was time consuming for students seeking admissions.

A large volume of applications received makes entry of data difficult. Student data is required in various functional areas of the institution for example – library, examination, attendance, fee collection, issuing identity cards, preparation of results.

The ERP software admission module helps in generating reports and data as needed. The ERP system records data of the student from the time of admission till the time the student leaves the institution.

3. Objectives of the practice –

• To provide a faster, transparent and easy way of maintaining records.

• To collect fees of the students online for better accounting.

• To facilitate generation of various statistical information of students.

• To save man hours of administrative staff.

4. The Practice –Master soft ERP Solutions helps candidates from a wider area to apply easily. All the admissions at the UG and PG programs are handled by the ERP solutions module.

The admission process is completed in the following manner –

• The admission portal on the college website is activated. Students can click and apply through the online registration page. Guidelines for admission are given.

• Merit lists are generated through the software on the basis of applications filled. Students upload scanned documents, marksheets.

• Admission committee verifies the forms, documents and marksheets online.

• After confirmation of the admission form, the payment link is sent to the student.

• Students make the payment via link and can download the fee paid receipt.

• Allotment of classes, roll no. is done through the software.

• Student data is used for preparing seating arrangements and results of semester end exams.

• Students app helps students get information about their fee payment status, divisions, roll no., attendance, upcoming lectures.

5. Impact of the practice-

• Admission process time is reduced. Manpower and man hours are saved. Admission process is paperless. All the 3791 undergraduate and postgraduate courses admission were done through the Mastersoft ERP module.

• The process supports administration to generate statistical data taking into account the program, course caste, category, Gender of students. The software helps easy and quick generation of student information for reports.

6. Obstacles encountered and strategies followed

Interruption in internet connectivity and power supply is frequent. Due to lack of knowledge of using the system, students' queries increase.

To overcome this, guidelines to the admission process are provided on the website, ppt of the admission process is also circulated in the whatsapp group of various programs. Mentors address the queries of their students. Admission committee and help desk helps to resolve difficulties of candidates via phone.

7. Resources required - The ERP system to work seamlessly, requires high speed internet connectivity, Server and UPS for continuous supply of electricity. Technical support to help resolve day to day issues. Trained administrative staff to use the ERP modules. Proper training also is to be given to the end users to reduce queries.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

St. Gonsalo Garcia college is located in the Palghar district of the western coast of Maharashtra. It is a place where once upon a time agriculture was a major crop. The soil here is fertile and good for the growth of the banana crop. The college campus is spread across the area of nearly 11 acres. We have our own sources of water from wells. Further the department of rural development is a vibrant department always engaged in training based practical projects. The college decided in the year 2018 to allocate a separate piece of land to the department of rural development for the project titled 'MY FARM... MY PRODUCE'. After due diligence the project incharge Dr. Arun Mali, HoD of the rural development department prepared a plan to plant local species of banana and papaya which needs to be conserved.

Rare species of the Banana and papaya plants were collected from across the region and planted during the monsoon of 2019. Along with this, local vegetable plants of Brinjal were planted. The other vegetable items are also planted. Students from the department have taken the responsibility to take care of the project and they get the actual hands on experience of work over there.

The distinctiveness of the project is that it teaches students the ways of farming and using the knowledge of curriculum or textbooks. It respects the labour put in the project which is missing from other streams of learning. Students learn many values from this project, some of them are mentioned below.

1. Planning of activity considering the future

2. procurement of seeds/seedlings and other inputs such as cow dung.

3. Teamwork spirit and help to each other

4. Selling strategy of the produce thereby understanding the market for agro products

5. Work is worship and dignity of labour

The project is completely natural and no chemical fertilizer is used in this farm project. The practicals of rural development are conducted here on this farm. Each slot of the farm is named after the team of students who have adopted it. It creates the feeling of creativity, belongingness and ownership. My farm My Produce shows our learners the path of Gramodaya preached by Vinoba Bhave and Mahatma Gandhi. Development of a village is a key to the development of India. This thought is nurtured in the young minds of our students.

The college is amidst of the nature and enjoys the beautiful flora and fauna. It is home to many types of birds and other living creatures. The variety of flowers on the campus attract butterflies and honey bees in large numbers. The coexistence of all together symbolizes the idea of "Vasudhaiv Kutumbkam". The students and staff members benefited a lot due to the ambience of the project and greenery around the college. The project GREEN CAMPUS really attracts the visitors on the campus. To satisfy their curiosity, various plants of flowers and fruits are given the QR Codes which indicates the details of the plant and its origin as well as the benefits from the plant.

Plantation of trees of Indian origin is given priority as such trees can grow easily in the Indian climate. Many plants of fruits such as guava, Mango, Jamun, jackfruit, lemon, avocado, pineapple, custard apple, chikoo, etc are planted under this drive and taken care of. Some coconut trees are also planted as they grow easily and naturally in this climate. We have 6 types of banana plants in this project and other vegetable plants are also grown.

The distinctiveness of the project is an actual involvement of learners which gives them an opportunity to connect the classroom knowledge to practical fields. As the students are actively involved in this project, they need wider exposure as well. Thus we organize their study tour to the Krishi Vidnyan Kendra - KVK at Dahanu, Pan Marketing Society in Vasai. In such visits they understand the legal and statutory bindings of the agriculture business activities and government schemes for the benefits of farmers and farming.

One of the highlights of the project is that the Tehsil office of Vasai conducted the training of e-survey of crops for the purpose of crop insurance on our campus and our students from the department of rural development were actively engaged in this. The connection of students with the government administration definitely helps them to understand the village administration and working of the government machinery.

The future plan of the Green Campus and My Farm My Produce is to gradually expand in the processing of the agro products. A batch of 30 students was deputed to the Krishi Vidnyan Kendra, Dahanu to understand the purchase of raw cashew and process it in the final produce for the market purpose. Similarly our district is considered as the Adivasi (Scheduled Tribes) district in which people from the hinterland can collect many forest products and wild vegetables. Our initiative will be to provide the market access to such produce in the urban area of Vasai. It will boost the income sources of poor people living in the far flung areas.

Thus the distinctive project of My Farm My Produce is an opportunity for young learners to grasp the knowledge of production, packaging, storing, marketing and selling of the agro products, and processed products creating job opportunities and developing required soft skills and life skills.The Distinctive project (My Farm My Produce) is really a benchmark activity for the learners especially when youth is in a trap of social media.

https://www.ggcollege.ac.in/uploaded_files/Green_Campus_Initiatives.pdf

https://www.ggcollege.ac.in/Department/Rural%20Development/RD_Dept._photos.docx.pdf

File Description	Document	
Appropriate web in the Institutional website	[View Document](#)	
Any other relevant information	[View Document](#)	

5. CONCLUSION

Additional Information :

The college is an institution of higher learning which aspires to be an autonomous institute in future. It caters to the students basically seeking their career in Humanities, Commerce and Management and Information Technology. However, we aspire to start soon the programmes in Law, Management Studies at PG level and Hotel Management in near future.

The college is run by the Roman Catholic minority community and believes in democratic and secular values of our constitution. The college celebrates festivals of all religions. It has employed people from other religions on the basis of merit. It admits students on the basis of merit.

Very strong work ethics are followed in the college with due care of its human resources. The staff members are encouraged to do further research and present and publish the work. We celebrate the birthdays of every staff member (teaching and non-teaching). A staff picnic is organized once a year to strengthen the bonding among the staff members.

A professionalism is followed in academics. The planned course of actions is followed for smooth and easy conduct of academics. Industry veterans are invited to share their expertise and encourage our learners occasionally. Industrial visits and field visits are planned to provide a real exposure to the students.

The focus is always on providing an adequate infrastructure both physical and digital so that the teaching and learning becomes more equipped and enjoyable.

Concluding Remarks :

The college is under the chairmanship of Archbishop Dr. Felix Machado, Archbishop of Vasai Diocese. He has appointed a managing trustee Fr. Dr. John Furgose who is a manager of the Our Lady of Grace Trust which runs the college. An administrator Rev. Fr. Rajesh Lopez looks after the day today requirements of the college. Officer on special duty Mr. Richard Vaz visits the college three days a week and takes a review of the working of the college.There are weekly meetings between the administrator, Officer on special duty, Principal and registrar of the college.

The college Development Committee is formed as per the provisions of the Maharashtra Public Universities Act- 2016. It meets regularly and discusses the academics and makes recommendations for the academic growth of the college.

The principal has appointed various committees statutory and non-statutory for smooth functioning of the college with delegation of work to the staff members. The periodic committee meetings are held by the principal to discuss and decide about various programmes and events in the college.

All the heads of the departments are invited for the meeting before the beginning of each semester. The derailed timetable of the department is discussed and planned in advance.

A monthly staff meeting is held and review of the activities are taken during the preceding month. The opinion of the staff members is sought on various issues such as examination, results, cultural activities, sports, etc.

Staff members are encouraged to take the responsibilities from the university and other colleges from the cluster as the college is a lead college of the cluster no 27 of the university of Mumbai.

Parents are invited at the time of induction of the first year students and informed about the infrastructure and overall academics of the college. They are further invited at the time of distribution of the results.

Annual Degree Distribution Function and Farewell function is held every year to cherish the strong memories of the outgoing batches of students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :30 Remark : DVV has made the changes as per shared report by HEI.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 2486 Answer after DVV Verification: 1658 Remark : DVV has made the changes as per clarification.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1481	1403	1435	1445	1431

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1679	1403	1433	1444	1437

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1718	1718	1590	1595	1587

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1718	1718	1590	1595	1587

Remark : DVV has made the changes as per considered only first year admissions to be

considered by HEI.

| 2.6.3 | **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1142	1124	1148	754	811

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1141	1123	1148	746	811

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1210	1210	1191	1014	1060

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1210	1207	1181	1012	1020

Remark : DVV has made the changes as per shared report by HEI.

| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	6	6	5	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	4	5	3	4

Remark : DVV has made the changes as per shared report by HEI.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	7	9	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	7	9	6

Remark : DVV has made the changes as per shared report by HEI.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	23	19	11	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	19	11	18

Remark : DVV has made the changes as per clarification.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :08
Remark : DVV has made the changes as per clarification.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year

wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
335	256	492	445	167

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
335	256	492	445	167

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1142	1124	1148	743	811

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1141	1123	1148	746	811

Remark : DVV has made the changes as per shared report by HEI.

5.2.2 | *Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	1	2	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	1	1	2

Remark : DVV has made the changes as per shared report by HEI.

5.3.1 | **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	12	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	8	1	0

Remark : DVV has excluded shared certificate of participation.

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	13	15	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	06	08	11

Remark : DVV has made the changes as per shared report by HEI.

| 6.3.2 | **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** |

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	8	11	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	5	12	22

	Remark : DVV has made the changes as per shared report by HEI.
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	14	7	21	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	04	19	31	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	12	16	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	27	27	27

Remark : DVV has made the changes as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3892	3792	3726	3613	3506

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4091	3815	3735	3541	3342

2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 49 Answer after DVV Verification : 46
2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
38	37	35	36	38

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
37	37	35	36	38